



RATE NOTICE GENERAL INFORMATION

Method of Payment

- Prepayment:
 - To assist ratepayers in budgeting for their rates, the Town Office will accept payment by instalment in advance. Please note that the account must be paid in full by the due date or interest will be payable.
- Electronic Funds Transfer:
 - Details - BSB 704-640, Account Number - 450 718; Account Name - Weipa Town Office
 - Reference: The **Payment reference number** (see top right of rates notice) **and owner name** (top left of rates notice) should be included in the payment details to ensure your payment is allocated to the correct account.
 - Please also ensure that a fax is sent to 07 4069 9800 showing the above payment details.
- Creditcard:
 - A 1.5% surcharge will be added to all payments made by Creditcard. Please add this amount to your payment.
 - Payments can be made by:
 - Phone: Ph 07 4030 9401
 - Mail: Use slip below
 - Website: Go to www.weipatownoffice.com and select 'Pay Rates Online'
- Mail:
 - Cheques, money orders, or postal notes should be made payable to **Weipa Town Authority**.
- In person:
 - Payment may be made at the Weipa Town Office (8.30am-4.00pm Monday to Friday) by cash, cheque, or EFTPOS

NB Receipts will not be issued unless requested.

Discount

- A discount of 2.5% is allowed on current rates and charges if the account is paid in full on or before close of business on the due date.

Overdue Accounts

- Compound interest at the rate of 11% per annum is charged on overdue rates and charges.

Change of Address

- Please return the tear off slip (on the bottom of the Rate Notice) to the Town Office.

Change of Ownership

- Should you have recently sold this property, please forward the Rate Notice to the new owner (so that they can obtain the relevant discount).
- Alternately, please return the notice to the Town Office.

Contacts

- Ph 07 4030 9404 Building & Town Planning
- Ph 07 4030 9407 Rates Enquiries
- Ph 07 4030 9400 General Enquiries

CREDIT CARD DETAILS

Card Name	Card Number	Signature
Bankcard Mastercard Visacard <i>(Please circle)</i>	Security ID _____ <i>(3-digit number on rear of card)</i>	Expiry date _____
Amount Remitted \$ _____ <i>(Please add 1.5% if paying by Creditcard)</i>		Phone Number _____