



# MINUTES GENERAL MEETING 17 June 2011

Meeting to commence at 8.30am in the Council Chambers  
Hibberd Drive  
Weipa

## Agenda WTA General Meeting 17 July 2011

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**OPENING OF MEETING**

Meeting declared open at 8:42am

**ATTENDANCE**

Carrie Gay (WTA Chair)  
Peter Miller (WTA Deputy Chair)  
Trevor Snodgrass (WTA Elected Member)  
Peter Siegmeier (WTA Elected Member)  
Karen Gill (RTA Representative)  
Ben Laidlaw (RTA Representative)  
Ian Pressley (WTA CEO)  
Billie Andrade (WTA Director of Corporate & Finance, minutes)  
Joan Stratton (WTA Director of Planning & Infrastructure)

**APOLOGIES**

**ABSENT**

Malaruch Representative


**GUESTS** (by Invitation)

**CONFIRMATION OF PREVIOUS MINUTES**

**Resolution:** That the WTA adopt the minutes of the General Meeting held 20 May 2011 as a true and accurate record.

*Moved: Peter Miller Seconded: Karen Gill Carried*

**Appendix A**

Minutes of the Previous Meeting	 20 May, 2011
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**1. CHAIR'S BUSINESS** (Carrie Gay)

Commenced at 8:45am

**1.1. CORRESPONDANCE**

TBA

**1.2. BUSINESS ARISING**

TBA

**1.3. BUSINESS ITEMS**

- 1.3.1. Item: **Weipa Governance Project** (standing agenda item)
- 1.3.2. Item: **Weipa Residential Facility** (standing agenda item)
- 1.3.3. Item: **Chair's Report**

**Resolution:** That the Chair's report be received as presented.  
**Moved:** Karen Gill **Seconded:** Peter Siegmeyer **Carried**

Report to be presented at the meeting.


**Appendix B**

Chair's Report Attached	
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**1.3.4. Item: CEO's Report**

**Resolution:** That the CEO's report be received as presented.  
**Moved:** Trevor Snodgrass **Seconded:** Peter Siegmeyer **Carried**

**Appendix C**

CEO's Report Attached	 CEO's Report May 2011
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Karen Gill departed the Chambers at 9:15am, returned at 9:16am  
 Trevor Snodgrass departed the Chambers at 9:15am, returned at 9:16am

**1.4. MEMBERS ITEMS**

Nil

**1.5. GENERAL BUSINESS**

Nil

**2. ADMINISTRATION AND FINANCE (Committee Chair Karen Gill)**

Commenced 9:28am

**2.1. CORRESPONDANCE**

NIL

**2.2. BUSINESS ARISING**

NIL



**2.3. BUSINESS ITEMS**

**2.3.1. Item: Chair's Report**

**2.3.2. Item: WTA Rates Budget Monthly Financial Reports**

**Resolution:** That the WTA Members adopt the reports as presented.  
**Moved:** Carrie Gay **Seconded:** Trevor Snodgrass **Carried**

**Appendix D**

Balance Sheet May 2011	 Balance Sheet May 11.pdf
Revenue & Expenditure Report May 2011	 Revenue & Expenditure May 11.

**2.3.3. Item: Operational Plan Item: 2010-11 WTA Operational Plan**

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The 2011-12 accountability documentation is presented for the record as required by the WTA RTA Management Protocols for Weipa.

The Operational Plan was reviewed by WTA Members at the May Workshop. Changes were recommended. The policy is presented for adoption 1 July 2011.

**Recommendation:** That the WTA Members adopt the policy as presented.

**Moved:** Carrie Gay **Seconded:** Peter Miller

Recommendation amended to incorporate changes members requested

**Resolution:** That the WTA Members adopt the policy with the following amendments

Change



Item 8: "Bike Path – Fitness Stations plus lighting & bubbler estimate for 2 stations"

To

Item 8: "Bike Path – Fitness Stations plus lighting & bubbler estimate for 3 stations"

**Moved:** Carrie Gay **Seconded:** Peter Miller **Carried**

### Appendix E


Operational Plan 2010-11 & 2011-12	 2010-11 Operational Plan  2011-12 Operational Plan
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**2.3.4. Item: Revenue Policy WTA – P F01**

**Resolution:** That the WTA Members adopt the policy as presented

**Moved:** Peter Miller **Seconded:** Ben Laidlaw **Carried**

**Appendix F**

Revenue Policy	 Revenue Policy WTA - P - F01
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**2.3.5. Item: WTA 2011-12 Fees and Charges Schedule**


The Fees and Charges Schedule was reviewed by WTA Members at the May Workshop. The fees and charges have increased on average by 2.6%. Business Licensing and ERA fees are as per the relevant legislation.

The policy is presented for adoption 1 July 2011.

**Resolution:** That the WTA Members adopt the fees & charges schedule as presented

**Moved:** Peter Miller **Seconded:** Peter Slegmeier **Carried**

**Appendix G**

WTA-P-F03 2011-12 Fees & Charges Schedule	 Fees & Charges 2010-12
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**Recommendation:** That the WTA Members adopt the 2011-12 Budget as presented

**Moved:** Peter Slegmeier **Seconded:** Trevor Snodgrass


Peter Miller left the Chambers at 10:19am, returned at 10:20am

Members requested the change in order to allow them to consider the changes in the rate in the dollar and utility charges.

**Resolution:** That the WTA Members holdover this item until the Meeting in July 2011 when the 2011-2012 Revenue Statement is presented in conjunction with 2011-12 Budget.

**Moved:** Peter Slegmeier **Seconded:** Trevor Snodgrass **Carried**

**Appendix H**

Proposed Budget 2011-12	 Proposed Budget 2011-12
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**2.4 MEMBERS ITEMS**

Nil

**2.5 GENERAL BUSINESS**

Nil

Meeting adjourned at 10:24am.

Meeting recommenced at 10:46am, Ben Laidlaw was absent, returned at 10:48am

**3 COMMUNITY AND SOCIAL** (Committee Chair: Peter Siegmeier)

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Commenced at 10:48am

**3.1 CORRESPONDANCE**

Nil

**3.2 BUSINESS ARISING**

Nil

**3.3 BUSINESS ITEMS**

**3.3.1. Item: Pebbles Playgroup request to extend fencing**

**Action:** P&I Team to assess application to ensure that structure is within the property boundary and that appropriate approvals are obtained prior to any work commencing.

**3.3.2. Item: Report from the Committee Chair**

**3.3.3. Item: Community Funding Applications**

**Recommendation:** That the WTA members approve the following community grants:

- Weipa Junior Soccer \$1,380
- QLD Music Festival \$1,380
- Western Cape Naidoc \$1,380
- Weipa Oztag \$1,380
- Malaruch Alngith Corporation \$1,380

**Moved:** Karen Gill **Seconded:** Trevor Snodgrass

Peter Miller noted that he is the Treasurer of a community group that had not put an application in because the funding opportunity was not advertised and his community group did not apply. Peter Miller felt that they he may be biased in his decisions, the Members did not believe that he had a conflict of interest.

Item deferred at 11:11am, so that members can be provided with full applications  
Discussion on the item recommenced at 11:41am

The recommendation has been amended to incorporate changes requested by members.

**Resolution:** That the WTA members approve the following community grants:

- Weipa Junior Soccer: \$2,000
- QLD Music Festival: \$1,000
- Western Cape Naidoc: \$1,000
- Balance of funding \$2,900 to be held over until July 2011, once advertising has occurred.

**Moved:** Karen Gill **Seconded:** Trevor Snodgrass **Carried**

Concluded at 11:58am

**3.4 MEMBERS ITEMS**

**3.4.1 Item: Movie night**

**3.4.2 Item: P&C concerns regarding car parking around the school**

**3.5 GENERAL BUSINESS**

Nil

**4 ENGINEERING AND WORKS** (Committee Chair: Peter Miller)

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Commenced at 11:25am

**4.1 CORRESPONDANCE**

Nil

**4.2 BUSINESS ARISING**

Nil

**4.3 BUSINESS ITEMS**

**4.3.1 Item: Report from the Committee Chair**

**4.4 MEMBERS ITEMS**

Nil

**4.5 GENERAL BUSINESS**

**4.5.1. Item: Weipa Bull Ride Event – Permanent lighting**

**4.5.2. Item: Opening of Skate Park**

Concluded at 11:41am

**5 PLANNING AND DEVELOPMENT** (Committee Chair: Trevor Snodgrass)

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Commenced at 11:59am

**5.1 CORRESPONDANCE**

Nil

**5.2 BUSINESS ARISING**

Nil

Ian Pressley departed the Chambers at 12:00pm, returned at 12:06pm

**5.3 BUSINESS ITEMS**

**5.3.1. Item: Development Application for a Material Change of Use (Permitted Development) for a Duplex Dwelling (1 x 2 Bedroom Unit & 1 x 3 Bedroom Unit)**

Lot 72 on MP 38188  
9 Fairway Ave  
Trunding  
Application – P11-06

**Resolution:** That the application by Bryan (Cairns) Pty Ltd to develop a Duplex Dwelling (1x2bedroom & 1x3bedroom units) on land situated at 9 Fairway Avenue, Trunding and described as Lot 72 on MP 38188 be approved subject to the conditions set out in the attached schedule.

**Moved:** Carrie Gay **Seconded:** Peter Siegmeier **Carried**

**5.4 MEMBERS ITEMS**

Nil

**5.5 GENERAL BUSINESS**

**5.5.1. Item: Request to have a development approval condition amended to allow out of hours work**

**Resolution:** The WTA approve the amendment of condition 8.1 from the schedule of conditions for Lot 2 on SP183867, to allow work to occur between 8:00am to 5:00pm on Sundays and Public Holidays.

**Moved:** Carrie Gay **Seconded:** Peter Siegmeier **Carried**

**5.5.2. Item: Local Disaster Management Resilience Plan**

**5.5.3. Item: LGAQ Disaster Management Conference**

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**5.5.4. Item: Unsuccessful funding application for SES vehicle & need to lobby government for support**

Concluded at 12:40pm

The meeting adjourned at 12:40 pm

The meeting recommenced at 1:13 pm

Trevor Snodgrass, Joan Stratton & Ian Pressley were absent

**6 CLOSED AGENDA ITEMS**

Commenced at 1:13 pm

Trevor Snodgrass returned at 1:14pm

**Resolution:** That the meeting adjourn to a Closed Session, to discuss WTA contracts and the Code of Conduct.  
**Moved:** Peter Slegmeier **Seconded:** Karen Gill **Carried**

Ian Pressley returned at 1:15pm

Joan Stratton returned at 1:16pm

Ian Pressley left the chamber at 1:17pm, returned at 1:21pm

**Resolution:** That the meeting reconvene (Closed Session Complete).  
**Moved:** Trevor Snodgrass **Seconded:** Karen Gill **Carried**

**Resolution:** That the WTA adopt the Weipa Town Authority Code of Conduct for Members as presented.  
**Moved:** Carrie Gay **Seconded:** Peter Miller **Carried**

Concluded at 1:52pm

**7 2010 / 2011 MEETING SCHEDULE**

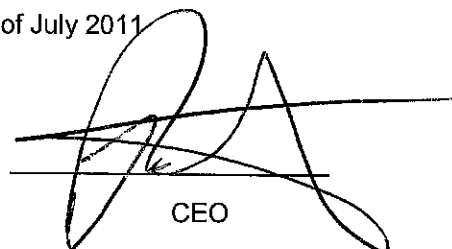
2011					
3.00pm	Thur	7 July	3.00pm	Thur	6 October
8.30am	Fri	15 July	8.30am	Fri	21 October
3.00pm	Thur	4 August	3.00pm	Thur	3 November
8.30am	Fri	19 August	8.30am	Fri	18 November
3.00pm	Thur	1 September	3.00pm	Thur	1 December
8.30am	Fri	16 September	8.30am	Fri	16 December

**8 CLOSURE OF MEETING**

The meeting closed at 2:00pm

Confirmed this 15<sup>th</sup> day of July 2011

  
Chairperson

  
CEO