

# MINUTES GENERAL MEETING 20 May 2011

Meeting to commence at 8.30am in the Council Chambers  
Hibberd Drive  
Weipa

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## Minutes WTA General Meeting 20 May 2011

### OPENING OF MEETING

Meeting declared open at 8:41am

### ATTENDANCE

Carrie Gay (Chair)  
Peter Miller (Deputy Chair)  
Trevor Snodgrass (WTA Member)  
Ben Laidlaw (RTA Representative)  
Karen Gill (RTA Representative)  
Ian Pressley (WTACEO)  
Billie Andrade (WTA Director Corporate & Finance, Minutes)  
Joan Stratton (WTA Director Planning & Infrastructure)  
Shane Spagnol (Building & Planning Officer)

### APOLOGIES

Peter Siegmeier (WTA Member)

### ABSENT

### GUESTS (by Invitation)

Greg Lake (DIAC) 10:00am  
Peter McCulkin  
Kev Adams

### CONFIRMATION OF PREVIOUS MINUTES

**Recommendation:** That the WTA adopt the minutes of the General Meeting held 14 April 2011 as a true and accurate record.

**Resolution:** That the WTA adopt the minutes of the General Meeting held 14 April 2011 as a true and accurate record

**Moved:** Karen Gill **Seconded:** Carrie Gay **Carried**

### Appendix A

Minutes of the Previous Meeting



Minutes GM 14 Apr  
11.pdf

### 1. CHAIR'S BUSINESS (Carrie Gay)

Commenced at: 8:56am

#### 1.1. CORRESPONDANCE

##### 1.1.1. Item: Email regarding 40A Alstonia Drive Development Application

Moved to Planning and development, item moved to **Item 5.4.1: Material Change of Use**

##### 1.1.2. Item: Letter from Pebbles Playgroup

WTA staff to write to Pepples in response to letter to Chair

##### 1.1.3. Item: Letter from Western Cape 2011 NAIDOC Planning Committee

Ian Pressley left the Chamber at 9:02am

Billie Andrade left the Chamber at 9:04am, returned at 9:05am

**Resolution:** That the WTA support the request of the NAIDOC Planning Committee to provide skips on Friday 8<sup>th</sup> July 2011 and removal on Saturday 9<sup>th</sup> July 2011

**Moved:** Trevor Snodgrass **Seconded:** Peter Miller **Carried**

**1.2. BUSINESS ARISING**

NIL

**1.3. BUSINESS ITEMS**

A review of Item 1.3 recommenced at 1:51pm

**1.3.1. Item: Weipa Governance Project**

**Resolution:** Commence planning for the development of a community plan, consider using de Chasstels and Associates to facilitate the process, CEO to arrange a suitable time for all parties.  
**Moved:** Peter Miller **Seconded:** Trevor Snodgrass **Carried**

**1.3.2. Item: Weipa Residential Facility**


Karen Gill left the Chamber at 9:17am, returned at 9:24am

**1.3.3. Item: Chair's Report**

**1.3.4. Item: CEO's Report**

**Resolution:** That the CEO's report be received as presented.  
**Moved:** Carrie Gay **Seconded:** Karen Gill **Carried**

**Appendix B**

CEO's Report Attached	 04 Apr 2011 WTA CEO Monthly Report
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**1.3.5. Item: Appoint a Chair to Weipa Disaster Management Group (WDMG)**

**Background:**

With the resignation of Peter Graham the WTA is required to appoint a new Chair for the WDMG. Trevor Snodgrass has extensive knowledge and experience in Disaster Management and is currently a member of the WDMG as the SES Co-ordinator.

**Resolution:** That the WTA appoint Trevor Snodgrass as the Chair – Weipa Disaster Management Group.  
**Moved:** Carrie Gay **Seconded:** Karen Gill **Carried**

**1.3.6. Item: Address from Greg Lake**

Commenced at: 11:22am  
Concluded at: 11:49am

Meeting adjourned at 11:49am  
Meeting reconvened at 12:12pm  
Ian Pressely was not in the Chamber

Meeting moved to **Item 5.2 BUSINESS ARISING** at 12:12pm

**1.3.7. Item: Roads - Kev Adams**

Commenced at: 10:01am  
Karen Gill left the Chamber at 10:04am, returned at 10:07am  
Billie Andrade left the Chamber at 10:21am, returned at 10:23am  
Peter Miller left the Chamber at 10:31am, returned at 10:32am  
Concluded at: 10:53am

**1.3.8. Item: Marina (the next steps) – Peter McCulkin**

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Commenced at:10:53am  
Concluded at: 11:14am

Meeting moved to **Item 5. Planning And Development** at 11:14am

Meeting moved to **Item 7. CLOSURE OF MEETING** at 2:07pm

### 1.4. MEMBERS ITEMS

NIL

### 1.5. GENERAL BUSINESS

NIL

## 2. ADMINISTRATION AND FINANCE (Committee Chair: Karen Gill)

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Commenced at: 9:32am

### 2.1. CORRESPONDANCE

NIL

### 2.2. BUSINESS ARISING

NIL

### 2.3. BUSINESS ITEMS

#### 2.3.1.Item: Chair's Report



NIL

#### 2.3.2.Item: WTA Rates Budget Monthly Financial Reports

**Resolution:** That the WTA receive the reports as presented

**Moved:** Carrie Gay **Seconded:** Peter Miller **Carried**

## Appendix C

Balance Sheet April 2011	 April, 2011 Budget Balance Sheet
Revenue & Expenditure Report April 2011	 April, 2011 Revenue and Expenditure Full

### 2.4. MEMBERS ITEMS

NIL

### 2.5. GENERAL BUSINESS

#### 2.5.1.Item: Planning Process

## 3. COMMUNITY AND SOCIAL (Committee Chair:TBA)

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Commenced at: 9:39am

### 3.1. CORRESPONDANCE

NIL

### 3.2. BUSINESS ARISING

#### 3.2.1.Item: Appoint a Chair to the Community and Social Chair

**Background:**

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Due to the resignation of WTA Member Peter Graham on 6<sup>th</sup> April 2011, the committee chair is now vacant.

**Resolution:** That the WTA appoint Peter Siegmeier as the Chair – Community and Social Committee.

**Moved:** Carrie Gay **Seconded:** Karen Gill **Moved**

Peter Miller left the Chamber at 9:41am, returned at 9:42am

### 3.3. BUSINESS ITEMS

#### 3.3.1. Item: Report from the Committee Chair

NIL

### 3.4. MEMBERS ITEMS

#### 3.4.1. Item: Tree Lopping (Trevor Snodgrass)

#### 3.4.2. Item: Movie Night

#### 3.4.3. Item: Cleaner Street Competition

### 3.5. GENERAL BUSINESS

NIL

## 4. ENGINEERING AND WORKS (Committee Chair: Peter Miller)

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Commenced at: 9:49am

### 4.1. CORRESPONDANCE

NIL

### 4.2. BUSINESS ARISING

NIL

### 4.3. BUSINESS ITEMS

#### 4.3.1. Item: Report from the Committee Chair

### 4.4. MEMBERS ITEMS

NIL

### 4.5. GENERAL BUSINESS

NIL

Meeting adjourned at 9:51am

Meeting reconvened at 10:01am, Shane Spagnol joined the meeting.

Meeting moved back to **Item 1.3.7 Roads** at 10:03am

## 5. PLANNING AND DEVELOPMENT (Committee Chair: Trevor Snodgrass)

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Commenced at: 11:14am

### 5.1. CORRESPONDANCE

Item 1.1.1: Email regarding 40A Alstonia Drive – Development Application

Members decided that Trevor Snodgrass has a conflict of interest in the above matter and require the Member to leave the Chamber.

Trevor Snodgrass left the Chamber at 11:15am, returned at 11:21am

The item has been struck from the record.

Karen Gill left the meeting at 11:20am

Meeting moved back to **Item 1.3.6 Address from Greg Lake** at 11:22am

Recommenced at 12:12pm

5.2. BUSINESS ARISING

NIL

5.3. BUSINESS ITEMS

5.3.1. Item: Report from the Committee Chair

NIL

5.4. MEMBERS ITEMS

5.4.1. Item: Material Change of Use (Trevor Snodgrass)

Ian Pressley left the Chamber at 12:23pm, returned at 12:32pm

5.5. GENERAL BUSINESS

5.5.1. Item: Development Application for Reconfiguration of a Lot – Golf Links Estate Stage 2

Lots 503, 504 and 505 on MP 38188  
McLeod Drive and Fairway Avenue,  
Trunding  
Application – P11-01

Billie Andrade left the Chamber at 12:25pm, returned at 12:29pm


**Recommendation:** That the application by Rio Tinto Alcan for a Development Permit for a Reconfiguration of a Lot on land situated at McLeod Drive and Fairway Avenue, Trunding and described as Lots 503, 504 and 505 on MP 38188 be approved subject to the conditions set out in the attached schedule.  
**Moved:** Carrie Gay **Seconded:** Ben Laidlaw

Recommendation changed to incorporate amendment to Condition 4, this has been changed to ensure that if the developer chose to build on the lots and not sell the lots that water upgrade to the town's water infrastructure is completed prior to any building works commencing.

Ian Pressley left the Chamber at 12:55pm, returned at 12:57pm

**Resolution:** That the application by Rio Tinto Alcan for a Development Permit for a Reconfiguration of a Lot on land situated at McLeod Drive and Fairway Avenue, Trunding and described as Lots 503, 504 and 505 on MP 38188 be approved subject to the conditions set out in the attached schedule. Condition 4 is to be amended:  
**From:** "Prior to the sale of any allotments,..."  
**To:**  
"Prior to the sale and or building works commencing on any of the allotments,..."  
**Moved:** Peter Miller **Seconded:** Trevor Snodgrass **Carried**

Appendix D

Town Planners Report	 (P11-01) Report Golf Links Estate Stage
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5.5.2. Item : Development Application for a Material Change of Use for an Accommodation Building (Caravan Park and Camping Ground) Extension to Existing Facility (Additional 16 Transportable Buildings For a Maximum Period of 18 Months)  
Lot 172 on MP 36253  
Lot 172 Kerr Point Drive,

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Nanum  
Application – P11-07

**Recommendation:** That the application by Weipa Camping Grounds for a Development Permit for a Material Change of Use for an Accommodation Building (Caravan Park and Camping Ground) Extension to Existing Facility (Additional 16 Transportable Buildings for a maximum prior of 18 months) on land situated at Lot 172 Kerr Point Drive, Nanum and described as Lot 172 on MP 36253 be approved subject to the conditions set out in the attached schedule.  
**Moved:** Carrie Gay **Seconded:** Peter Miller

Recommendation changed to incorporate amendment to Condition 2.2, this has been changed because Members have previously resolved that all planning applications will be presented to the Weipa Town Authority Members for approval.

**Resolution:** That the application by Weipa Camping Grounds for a Development Permit for a Material Change of Use for an Accommodation Building (Caravan Park and Camping Ground) Extension to Existing Facility (Additional 16 Transportable Buildings for a maximum prior of 18 months) on land situated at Lot 172 Kerr Point Drive, Nanum and described as Lot 172 on MP 36253 be approved subject to the conditions set out in the attached schedule. Condition 2.2 is to amended:  
**From:**  
"The Transportable Buildings must be removed from site at the end of that period unless the prior written approval of the Chief Executive Officer to extend the period is obtained."  
**To:**  
"The Transportable Buildings must be removed from site at the end of that period unless the prior written approval of the Weipa Town Authority Members to extend the period is obtained."  
**Moved:** Peter Miller **Seconded:** Trevor Snodgrass **Carried**

### Appendix E

Town Planners Report	 (P11-07) 2011 05 16 Report Weipa Campir
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### 6. CLOSED AGENDA ITEMS

Commenced at 1:06pm

**Resolution:** That the meeting adjourn to a Closed Session, to discuss WTA contracts, Revised Advisory Development Plan.

**Moved:** Carrie Gay **Seconded:** Ben Laidlaw **Carried**

**Resolution:** That the meeting reconvene (Closed Session complete).

**Moved:** Carrie Gay **Seconded:** Peter Miller **Carried**

**Resolution:** That the WTA Members approve for the "Revised Advisory Development Plan" to be issued for public comment.

**Moved:** Carrie Gay **Seconded:** Peter Miller **Carried**

Shane Spagnol left the Chamber 1:51pm.

Meeting returned to **Item 1.3 BUSINESS ITEMS** at 1:51pm

Joan Stratton left the Chamber at 1:55pm, returned at 1:56pm

All attendees at the meeting participated in one minutes silence in honour of Taipitch Gloria Flethcher AO

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7. 2010 / 2011 MEETING SCHEDULE

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2011							
2.00pm	Tue	31 May		3.00pm	Thur	1 September	
3.00pm	Thur	2 June		8.30am	Fri	16 September	
8.30am	Fri	17 June		3.00pm	Thur	6 October	
3.00pm	Thur	7 July		8.30am	Fri	21 October	
8.30am	Fri	15 July		3.00pm	Thur	3 November	
3.00pm	Thur	4 August		8.30am	Fri	18 November	
8.30am	Fri	19 August		3.00pm	Thur	1 December	
				8.30am	Fri	16 December	

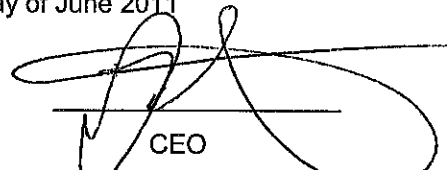
8. CLOSURE OF MEETING

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The meeting closed at 2:10pm

Confirmed this 17<sup>th</sup> day of June 2011

  
Chairperson

  
CEO