

CORPORATE PLAN 2010 - 2013





WEIPA TOWN AUTHORITY POLICY

Corporate Plan

Policy Number: WTA – P – CG02
Version: 2010-2013

Date Adopted: Nov-10
Review Date: Jun-11

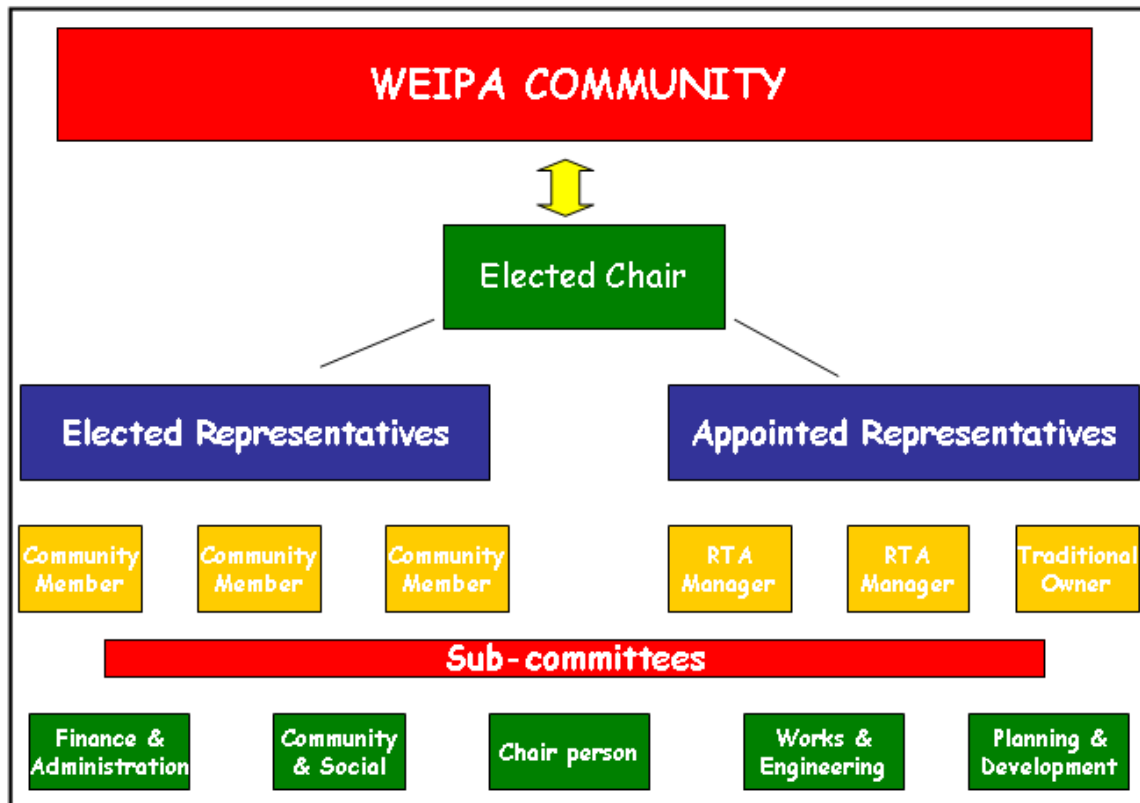
Message from the Chairperson and Chief Executive Officer

The function of local government for the Weipa Local Authority Area is provided within the Comalco Act 1957, imposing responsibilities and obligations of the Local Government Act in management of the Town. The Weipa Town Authority (WTA) elected in March 2008 emulates a future local governing body for the Town.

The Town must be managed with a clear vision for the future, providing focus on the goals and the objectives and pathways for that vision to be realised.

This plan defines that vision and identifies long term strategic issues. Annual action plans are included in the WTA Operational Plan.

The present WTA has a Chair and three WTA Members elected by the Weipa community. In addition there are two Members appointed by Rio Tinto Alcan, and two Traditional Owner Representatives (one voting and one non-voting).





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Strategic Framework

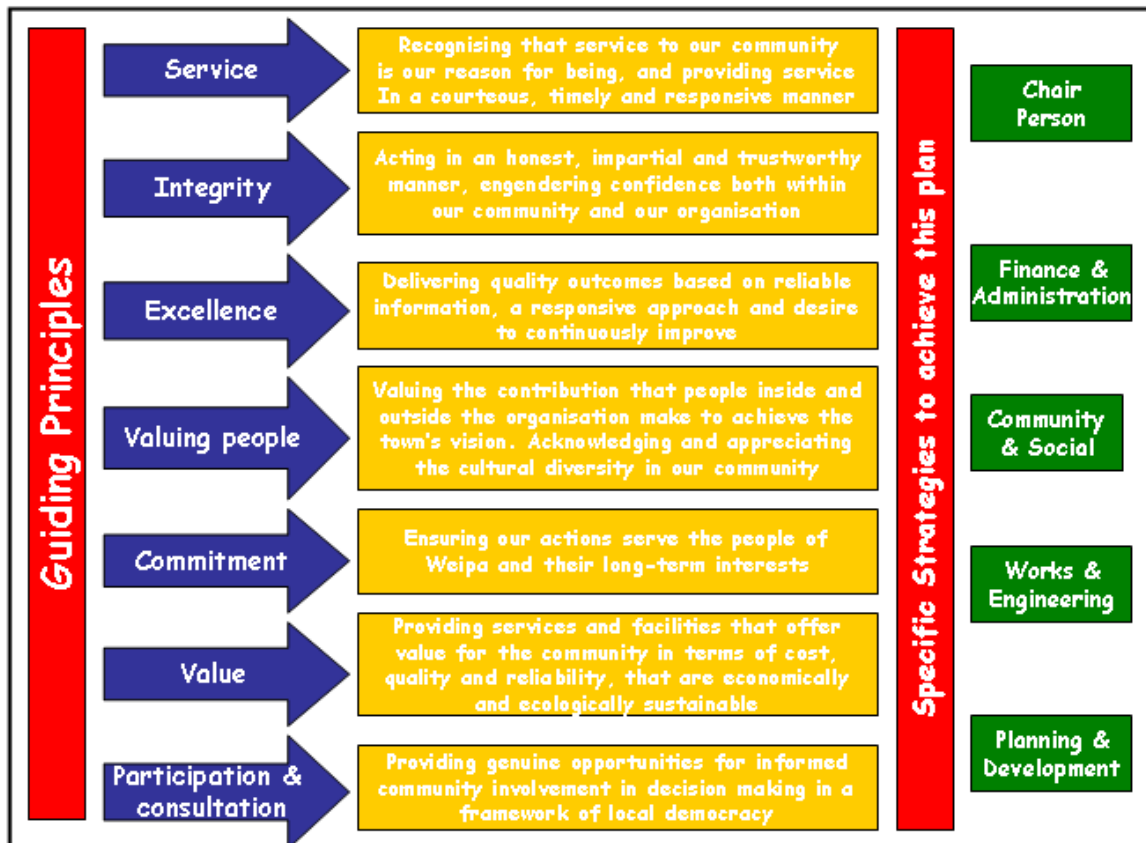
A Strategic Framework sets out how the elements of a corporate Plan fit together

Our Vision for Weipa

Weipa: a diverse and sustainable community, the hub of our unique Cape lifestyle.

Our Mission for Weipa Town Authority

Working together to improve Weipa lifestyle.



Implementing the Corporate Plan

Weipa Town Authority's annual Operational Plan and Budget

Monitoring Progress

Weipa Town Authority's Annual Report



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Chair Person	
<p>Town Governance Structure</p> <p>Regional Local Government focus</p> <p>Communications</p> <p>Lobbying</p> <p>Tourism</p> <p>Disaster Management</p> <p><u>Corporate Governance</u></p> <ul style="list-style-type: none"> - Corporate & Operational Plans - Annual Report - RTA WTA Protocols - Legal matters 	<p>Memberships:</p> <ul style="list-style-type: none"> - Regional Organisation of Councils Cape York (ROCCY) - Regional Partnership Agreement - Weipa Township Agreement - Western Cape College Management Board - Chamber of Commerce - Western Cape Communities Coexistence Agreement (WCCCA) - Local Government Association Qld (LGAQ)

Key Strategic Issues	
	RTA WTA Management Protocols
	Future Governance Structure of Weipa
	Funding
	Communication

Programs	No
Facilitate a formal agreement between WTA, RTA and relevant Government bodies regarding the future Governance of Weipa	1.10
Continue to support regional tourism strategies.	1.15
Develop relationships with Napranum, Mapoon, and Aurukun Councils with the view to developing long-term initiatives	1.20
In partnership with local agencies and regional councils increase government presence and contribution in Weipa	1.25
Improve Town and Region information sharing	1.30
Promote and encourage local employment.	1.35
Promote and encourage industry and small business diversity and investment in Weipa	1.40
Lobby for improved Police presence in Weipa	1.45
Participate in Alcohol Management Plan review	1.50
Review and improve Disaster Management Plans	1.55
Implement RTA WTA Management Protocols with the view to completing Milestone 7 - restructure of Town Office with CEO reporting directly to WTA	1.60



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Finance & Administration	
<p><u>Finance</u></p> <ul style="list-style-type: none"> - Annual Budget - Annual Audit - Financial Statements - Donations, Grants, Funding 	<p><u>Administration</u></p> <ul style="list-style-type: none"> - WTA Secretariat - Communications - Local Laws

Key Strategic Issues	
	Budget and financial reporting
	Sourcing grants
	Corporate Governance Improvement Program

Programs	No
Develop annual budget	2.1
Present monthly financial reporting	2.1
Source additional grant income	2.3
Develop a strategy for funding the capital requirements of Weipa	2.4
Maintain WTA Local Laws	2.5
Ongoing implementation of Corporate Governance Improvement Program	2.6
Develop and adopt appropriate policies and procedures	2.7



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Communities & Social
<ul style="list-style-type: none"> - Community communication and participation - Community events - Library - Sports and Recreation - Youth - Animal Control - Community Property

Key Strategic Issues	
	Sport & Recreation facilities
	Community Participation
	Animal Control

Programs	No
Sports and Recreation	3.1
<ul style="list-style-type: none"> - Implement Stage 2 of Sports and Recreation Plan - Ensure placement of a Regional Sport & Recreation Officer in Weipa 	
Develop strategies for changing community demographics	3.2
Support and encourage community events	3.3
Develop and maintain appropriate animal control systems	3.4
Develop and adopt appropriate policies and procedures	3.5



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Works & Engineering and HSE & Contracts	
<p><u>Works & Engineering</u></p> <ul style="list-style-type: none"> - Asset Management - Water Supply - Sewerage - Roads - Capital Projects - Radio & TV 	<p><u>HSE & Contracts</u></p> <ul style="list-style-type: none"> - Public Health - Safety System - Environment Management Strategy - Parks & Gardens Contract - Waste Disposal Contract

Key Strategic Issues	
	Asset management
	HSE Systems
	Major Contacts

Programs	No
Ongoing implementation of Water Management Plan, policy and procedures	4.1
Implement town storm water drainage, kerbing and channelling and road projects	4.2
Develop a WTA Contracts and Projects Management System	4.3
Develop and adopt appropriate policies and procedures	4.4
Implement WTA Health & Safety System	4.5
Implement Environmental Management System	4.6
Develop a refuse collection and disposal program to reduce landfill	4.7
Improve town parks and gardens	4.8
Develop and adopt appropriate policies and procedures	4.9



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<h2 style="margin: 0;">Planning & Development</h2>
<ul style="list-style-type: none"> - Sustainable Planning Act 2009 - Far North Qld Regional Organisation of Councils - Urban Design - Planning Policy No. 1 - Building Code Act & Regulations - Building - Town Planning - Land

Key Strategic Issues	
	Town and Urban Design Advisory Development Plan
	Sustainable Planning Act (SPA)
	Integrated Development Assessment System (IDAS)
	Town Boundaries

Programs	No
Develop and improve the Town Plan	6.1
Lobby for the extension of town boundaries	6.2
Develop a Public Building Asset Management Plan	6.3
Develop and adopt appropriate policies and procedures	6.4