

MINUTES

Weipa Town Committee Meeting

17th February 2005

Mapoon Council Chambers

Commenced at 9:30am

Chairperson's Report – Michael Rowland – 9:30am

Attendance: Michael Rowland, Trevor Snodgrass, Peter McCulkin, Greg Finch, Carrie Gay, Zara Cresswell, Patsy Hudson, Dean Kneebone, Ian Pressley, Rebecca Bechly – Minute Taker

Apologies:**Confirmation of Previous Minutes**

Moved	Seconded	Carried	Any amendments to be made
Carrie Gay	Patsy Hudson	Carried	No

Business Arising from Previous Minutes 20th January 2005

Item	Information	Action/Recommendation	Required By
WCC Management Board Joint Library	Issues with funding	CEO to meet with HR and report back to next meeting with final figures and outcome	CEO
Town Boundaries	Expansion of Town Boundary	Sandy Nelson to prepare a process to expand the Town boundary. Peter McCulkin in conjunction with Sandy Nelson to head committee in preparation of land boundaries to be transferred from Cook shire to Weipa Town. Greg Finch to prepare a proposal within the next 2 months and arrange meetings with John Graham, Neal Dahl and Peter McCulkin with proposed cattle projects.	Sandy Nelson Peter McCulkin Greg Finch and Peter McCulkin
Economic Development Officer	A letter has been drafted and sent to the Chamber of Commerce to seek financial assistance towards this position	WTC to look at possible financial assistance towards this position in the 2005 year. A letter to be sent to the Chamber of Commerce seeking their support and financial assistance that may be required.	CEO

Business

Item	Information	Action/Recommendation	Required By
ROCCY			
CYPDA			
WCRCG	Cultural Centre	The committee endorses that no more money will be granted from the Weipa Town Office in supporting the Cultural Centre's future activities.	CEO
WCCCA			
WTTOG			
WCC Management Board	See business arising		
Communication Strategy			
Self Determination			

General Business

Item	Information	Action/Recommendation	Required By
Peter McCulkin	Cattle production trials on regenerated Comalco mine sites to get rid of weeds etc and create employment.	Committee needs to meet with Government Departments and Comalco to discuss this matter. Peter – representing the committee is prepared to champion this cause.	Committee Peter McCulkin
Michael Rowland and Ian Pressley	Briefed the committee on the previous meetings with Liquor Licensing, Qld Health and Emergency Services. Zara advised the committee that Comalco will be holding a emergency procedures exercise later on this year.	CEO to check on legalities of Chairman signing the Disaster Management Plan.	CEO
Greg Finch New Hospital Site	Greg briefed the committee on possible sites for the new hospital. A possible new Hospital site could be the Lions Park area as it meets all services requirements.	Recommendation: The committee fully support that Greg Finch work towards securing a site for the proposed new Hospital. Need to look at new Lions Park area within the Town Boundary.	Greg Finch Greg Finch & Patsy Hudson

Verification of Recommendations from today's minutes

Moved	Seconded	Details	Carried
Michael Rowland	Trevor Snodgrass	That the recommendations from the minutes of the Chairpersons Meeting held today be accepted.	Carried

Administration and Finance Meeting – Chairperson Zara Creswell – 10:24

Attendance: Michael Rowland, Trevor Snodgrass, Peter McCulkin, Greg Finch, Carrie Gay, Zara Creswell, Patsy Hudson, Dean Kneebone, Ian Pressley, Rebecca Bechly – Minute Taker

Apologies:**Confirmation of Previous Minutes**

Moved	Seconded	Carried	Any amendments to be made
Michael Rowland	Greg Finch	Carried	No

Business Arising from Previous Minutes 20th January 2005

Item	Information	Action/Recommendation	Required By
Budget	Street Lighting	CEO to investigate funding made available to communities in the Cape for street lighting, CEO to advise committee if Town Office is eligible.	CEO

Business

Item	Information	Action/Recommendation	Required By
Deputy CEO Report	Recommendations: Effective from 1 Jul 2005 Cleanaway takes over the responsibility of all Industrial/Commercial premises in relation to supplying industrial bins and commercial wheelie bins based on their usage and issuing of accounts to those businesses.” All Industrial/Commercial rate charges and disposal charges are deleted from the Rate books for those affected commercial properties. **Note Disposal Charge	The committee accepts Deputy CEO's recommendations.	

Item	Information	Action/Recommendation	Required By
	covers properties that do not have an Industrial bin and who use the Land refuse dump at Evans Landing. Cleanaway will hopefully by 1 Jul 2005 have the recycling Centre close to completion and will be able to fully monitor all industrial/commercial activities. Town Office will only look after rate charges for all residential properties.		
Rev & Exp Report			
Budget	Dean put forward his proposed budget program for 2005/2006.	The committee accepted the program.	
Accounting			
Policies			
Meetings			
Legal Matters			
Audits			

General Business

Item	Information	Action/Recommendation	Required By
Girl Guides Letter	Lease agreement	Recommendation: That the committee agree on granting a peppercorn lease.	

Verification of Recommendations from Today's minutes

Moved	Seconded	Details	Carried
Trevor Snodgrass	Michael Rowland	That the recommendations from the minutes of the Administration and Finance committee meeting held today be accepted.	Carried.

Community and Social Meeting – Chairperson Carrie Gay – 11:20

Attendance: Michael Rowland, Trevor Snodgrass, Peter McCulkin, Greg Finch, Carrie Gay, Zara Cresswell, Patsy Hudson, Dean Kneebone, Ian Pressley, Rebecca Bechly – Minute Taker

Apologies:

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Confirmation of Previous Minutes

Moved	Seconded	Carried	Any amendments to be made
Zara Cresswell	Peter McCulkin	Carried	No

Business Arising from Previous Minutes 20th January 2005

Item	Information	Action/Recommendation	Required By

Business

Item	Information	Action/Recommendation	Required By
Reconciliation			
Hospital	Discussed in Chairperson's report.		
Combined Community Library			
Heritage and Environment			
Library Report			
Events	27 th August – Fun Day and Cape Women's Meet. Comalco may also hold a 50 th Anniversary for the mining of bauxite with planned functions.		
Animal Control			
Local Laws			
Scott's Report	Sport and Rec report. Safety Gate for Swimming Pool	Jeff Lewis to get gate repaired or replaced as it is unsafe.	Jeff Lewis

General Business

Item	Information	Action/Recommendation	Required By
Clean Up Australia Day	Trevor Snodgrass will supply the clean up bags.	Clean up day will be held 17 th April 2005. Carrie to advertise in the Weipa Bulletin.	Carrie Gay

Picnic Facilities	Peter McCulkin suggested approaching Ports Corp seeking approval to put BBQ and shelter sheds for the general public at Gongbung Beach	Peter/Trevor to send a letter to Ports Corp seeking approval and funds for the project. Patsy Hudson to seek approval from Malaruch for this project. If project goes ahead, approach Cleanaway to supply an industrial bin at Gongbung.	Peter & Trevor Patsy Hudson
Weipa Junior Soccer Club	Letter seeking funding for the purchase and installation of new goalposts on the School oval.	Recommendation: The committee donates \$1,000 towards the project, this money is to come out of Welfare Group Assistance. An article to be placed in the Weipa Bulletin advising of this donation.	DCEO
Australia Day	A vote of thanks to the committee and anybody who help organise the Australia Day Celebrations.	Lorisa Morgan to organise a debrief for the Australia Day Committee.	Lorisa Morgan

Verification of Recommendations from today's minutes

Moved	Seconded	Details	Carried
Patsy Hudson	Carrie Gay	That the recommendations from the minutes of the Community and Social committee meeting held today be accepted.	Carried

Works and Engineering Meeting – Chairperson Trevor Snodgrass – 12:13

Attendance: Michael Rowland, Trevor Snodgrass, Peter McCulkin, Greg Finch, Carrie Gay, Zara Cresswell, Patsy Hudson, Dean Kneebone, Ian Pressley, Rebecca Bechly – Minute Taker

Apologies:**Confirmation of Previous Minutes**

Moved	Seconded	Carried	Any amendments to be made
Zara Cresswell	Patsy Hudson	Carried	No

Business Arising from Previous Minutes 20th January 2005

Item	Information	Action/Recommendation	Required By
Falling coconuts	Strategic Plan to denutting of coconuts and/or replacement with native plants.	CEO to look at legal requirements if signage was placed on coconut trees advising of falling coconuts.	CEO

Nanum 1	Damage to the bitumen surface in Nanum 1 at the entrance of the new subdivision	Jeff Lewis to follow up on problem and report back o next meeting.	Jeff Lewis
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Business

Item	Information	Action/Recommendation	Required By
Asset Supervisors Report See Attached	Safety Water and Sewerage Roads Contracts Drainage Town Planning Maintenance Capital/Op Projects	Steve Burnes and John Hughes - temporary accommodation. Jeff to advise applicant that the shed must be on the property where the house is being built under the temporary accommodation by-law.	Jeff Lewis

General Business

Item	Information	Action/Recommendation	Required By
Bernard and Asa King Flats – Wattle Terrace	Unfinished work on driveways etc.	Jeff Lewis to write a letter to Bernard and Asa King advising that all Town Planning requirements are finalized ASAP.	Jeff Lewis
Noxious Weeds	Noxious weeds in the River Drive/Wattle Terrace/Pool area. Michael Rowland and Sue Gould carried out an inspection of this area. Gamba Grass and Neem Trees needs removing.	Jeff Lewis to organize 3 quotes to carry out this work as a matter of priority. Weipa Catchment Committee and Carpentaria Contracting and the group at Scherger.	Jeff Lewis

Verification of Recommendations from today's minutes

Moved	Seconded	Details	Carried
Michael Rowland	Zara Cresswell	That the recommendations from the minutes of the Works and Engineering committee meeting held today be accepted.	Carried

Planning And Development Meeting – Chairperson Peter McCulkin – 12:42

Attendance: Michael Rowland, Trevor Snodgrass, Peter McCulkin, Greg Finch, Carrie Gay, Zara Cresswell, Patsy Hudson, Dean Kneebone, Ian Pressley, Rebecca Bechly – Minute Taker

Apologies:**Confirmation of Previous Minutes**

Moved	Seconded	Carried	Any amendments to be made
Trevor Snodgrass	Michael Rowland	Carried	No

Business Arising from Previous Minutes 20th January 2005

Item	Information	Action/Recommendation	Required By
Wooldrum Lease		Peter McCulkin to draft a letter to Aurukun Shire Council on the possibility of leasing of land at Wooldrum creek area for a recreation reserve to the Weipa Town Committee.	Peter McCulkin

Lunch - Meeting resumed at 1:50**Business**

Item	Information	Action/Recommendation	Required By
Boat Ramps			
Aquatic Centre Sports Complex			
Tourism	Commercial Fishing in Albatross Bay	Peter McCulkin to speak with Dave Donald. The Town Committee will support the tourist fishing industry in this region.	Peter McCulkin
Youth	Youth Centre – Peter spoke with Erin Eyeares of the Weipa Police.		

General Business

Item	Information	Action/Recommendation	Required By
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