

# MINUTES

Weipa Town Authority Meeting

22<sup>nd</sup> June 2006

Commenced at 8:15am

In the Council Chambers

### Chairperson's Report

**Attendance:** Hudson Michael Rowland, Trevor Snodgrass, Peter McCulkin, Ben Milligan, Ben Briggs, Carrie Gay, Patsy, Ian Pressley, Dean Kneebone

**Apologies:** Nil

#### Confirmation of Previous Minutes

Moved	Seconded	Carried	Any amendments to be made
Trevor Snodgrass	Patsy Hudson	Carried	Nil

#### Business Arising from Previous Minutes 18<sup>th</sup> May 2006

Item	Information	Action/Recommendation	Required By

#### Business

Item	Information	Action/Recommendation	Required By
ROCCY	Trevor and Ian attended the last ROCCY Meeting. Boundary issues for the Cape region were discussed. Wild Rivers Policy has a moratorium for next 12 months. Delegation to Brisbane and Canberra lobbying both governments on big ticket items for the Cape.( ie. Developmental Road, Health issues)	Letter to be sent to Jason O'Brien in relation to the Wild Rivers Policy moratorium thanking him for his involvement.	CEO
CYPDA	Nil		
WCRCG	Nil		
WCCCA	Nil		
WTTOG	Nil		
WCC Management Board	Nil		
Communication Strategy	Nil		
Self Determination	Nil		

#### General Business

Item	Information	Action/Recommendation	Required By
Invitation Member CYPPMAG	See Attached.		
Ben Briggs new member for WTA	Michael Rowland welcomed Ben Milligan and Ben Briggs to the WTA committee as new members.		

PNG Queensland Gas Pipeline Project	Developmental road to be left in good condition whilst work being carried out on gas pipeline.	Letter be sent to AGL and Dept of Transport, Jason O'Brien regarding Authorities concerns to damage caused by heavy transport on road corridors in Weipa township area. Need to do raise concerns on the 5 year EIS submission.	CEO
Meeting with Police and Napranum Council	Would the Town Authority be happy to support the project with Police Youth activities and Napranum Council.	Letter of support be sent to Napranum Council.	CEO
Meeting with Health Department	Pandemic studies on Avian bird flue in this region given by health officials in Weipa.	Information Only	
Dianne Kelly	Look at funding for Child Care centre in this region.	Information Only	
Jason O'Brien	Update on Hospital and Swimming Pool funding	Information Only	
CYPPMAG	Seeking representation on the Pest Management Plan	Advise that Michael Rowland will be the Town Authority representative	CEO
CHALCO	2.9 Billion Project for the Aurukun Mining area. Life of mine 30 years. Work force of 280 people, fly in fly out.	Information Only	
Chamber of Commerce	Next meeting will be held on 6 July 2006.	Noted	

#### Verification of Recommendations from today's minutes

Moved	Seconded	Details	Carried
Patsy Hudson	Carrie Gay	That the committee accept the minutes from today's Chairpersons Report	Carried

### Administration and Finance Meeting 9.50am

**Attendance:** Hudson Michael Rowland, Trevor Snodgrass, Peter McCulkin, Ben Milligan, Ben Briggs, Carrie Gay, Patsy, Ian Pressley, Dean Kneebone Trevor Snodgrass vacated the meeting at 10.00 am

**Apologies:** Nil

**Confirmation of Previous Minutes**

Moved	Seconded	Carried	Any amendments to be made
Michael Rowland	Patsy Hudson	Carried	Nil

**Business Arising from Previous Minutes 18<sup>th</sup> May 2006**

Item	Information	Action/Recommendation	Required By
Nil			

**Business**

Item	Information	Action/Recommendation	Required By
Deputy CEO Report	See attached		
Rev & Exp Report	See attached		
Budget			
Accounting			
Policies			
Meetings			
Legal Matters			
Audits			

**General Business**

	Information	Action/Recommendation	Required By
Telstra.	Remove the public telephone next to Weipa Real Estate Office	Information only	
Plant Health Survey Weipa Town and surrounds			
Dogs Fines	Current local laws and fines process for dogs	Deputy CEO to look at the current local laws and fines process. Can fines be increased?	Deputy CEO
Water Meters	Deputy CEO report on Water Meters	Adopt process of reading every quarter with the view point of charging water usage by 1 Jul 2007 once water usage information has been recorded for a 12 month period. Look at water grants that are open from 30 June 2006. WTA would like to see revaluations done for 2007 year. Letter to be sent to the Department with WTA views.	Deputy CEO

Dept Natural Resources	Annual Valuations for 2007	Noted	Deputy CEO
AQIS	Plant Survey	This work will be done for WTA buy Anna Ledger and Ian will report back to WTA	
Ian Pressley	Comalco GAP analysis Comalco LEAN System		CEO
Peter McCulkin	Name Tags and Business type shirts for Committee members	Deputy CEO to look at shirts and get costing for next meeting.	Deputy CEO
SES	Increase in funding for SES	Get costings of SES operations from Ron Carrick as a requirement prior to budget.  Letter to be sent to Emergency Services seeking to increase funding for the SES given the circumstances from Cyclones Larry and Monica.	Deputy CEO
Wayne Waldon	Dog Fine	Suspend for 12 months and if dog is found outside of the property the current fine will stand with a second fine being issued. Remedial actions to ensure locking devise on gate is fitted will be required.	Deputy CEO
Weipa Bull Ride	Seeking funding for this years Bull ride.	Craig to get an application in for funding for this years event.	Deputy CEO

**Verification of Recommendations from Today's minutes**

Moved	Seconded	Details	Carried
Carrie Gay	Ben Briggs	That the committee accept the minutes from today's Administration and Finance Report	Carried

**Community and Social Meeting 11.32 am**

**Attendance:** Hudson Michael Rowland, Peter McCulkin, Ben Milligan, Ben Briggs, Carrie Gay, Patsy, Ian Pressley, Dean Kneebone, Trevor Snodgrass

**Apologies:** Trevor Snodgrass – returned to meeting 11.53 am

**Confirmation of Previous Minutes**

Moved	Seconded	Carried	Any amendments to be made
Michael Rowland	Patsy Hudson	Carried	Nil

**Business Arising from Previous Minutes 18th May 2006**

Item	Information	Action/Recommendation	Required By
Children's events over school holiday periods	Will look at commencing these activities from September onwards. Carrie will report back to committee	Carrie Gay and Trish Bassett to discuss and report back to WTA at next meeting	Carrie Gay Trish Bassett

**Business**

Item	Information	Action/Recommendation	Required By
Reconciliation	Nil		
Hospital	Nil		
Combined Community Library	Nil		
Heritage & Environment	Nil		
Events	Croc Eisteddfod		
Sport and Rec	Nil		
Animal Control	Noted		

**General Business**

Item	Information	Action/Recommendation	Required By
Western Cape College	Sponsorship for School Magazine	Sponsorship for school magazine to cost \$200.00. WTA will sponsor the school magazine for this year.	Deputy CEO
DLGPSR & Department of Emergency Services	See Attached Letter	Information only	
Weipa Multi Purpose Facility	BYO application	WTA endorse the granting of a BYO licence at the Western Cape Cultural Centre. Application forms to be sent out with letter. Look at ant terms and conditions. (see Bruce Hedley for advise)	CEO

Bawtjathi Holiday Program	Seeking donation for this years program	WTA will donate \$3,500 to cover the 2 holiday programs. Carrie and Than to discuss with Michelle Evans what event will be held for Weipa at the Cultural Centre. Talk to Cleanaway regarding donation of 2 skips for this event	Deputy CEO
Catchment Cleanup	Being held 9 <sup>th</sup> Jul at Gonbung and Picket Point	Set up tents on Friday and Saturday prior to Croc starting. Toilets to be connected to sewer on Saturday.	Carrie Gay Jeff Lewis
Croc Meeting	Brought forward by 2 days. Now on Tuesday and Wednesday		Deputy CEO
Adopt a Road Programme	Need to follow up on this project and invite the people of Weipa to adopt a road	Ian and Carrie to meet and follow up this programme.	CEO & Carrie Gay
Communities Forum	Get facts and programmes out to the community	Example Neiborhood watch etc	CEO

**Verification of Recommendations from today's minutes**

Moved	Seconded	Details	Carried
Ben Milligan	Ben Briggs	That the committee accept the minutes from today's Community and Social Report	Carried

**Works and Engineering Meeting: 1.05 pm**

**Attendance:** Michael Rowland, Peter McCulkin, Ben Milligan, Ben Briggs, Carrie Gay, Patsy Hudson, Trevor Snodgrass, Ian Pressley, Dean Kneebone

**Apologies:** Nil

Carrie vacated the meeting at 1.13 pm

**Confirmation of Previous Minutes**

Moved	Seconded	Carried	Any amendments to be made
Michael Rowland	Patsy Hudson	Carried	Nil

**Business Arising from Previous Minutes 18th May 2006**

Item	Information	Action/Recommendation	Required By
Signage	Signs for Tonkin Drive	Jeff to follow up	Jeff Lewis

**Business**

Item	Information	Action/Recommendation	Required By
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Item	Information	Action/Recommendation	Required By
Asset Supervisors Report	See attached Report	<ul style="list-style-type: none"> <li>Advise Commercial and industrial properties that within 2 years there will be a charge for water used at a commercial rate. Look at other alternatives ie grey water, bores rainwater tanks.</li> <li>Install locking outlet valves at Pump Stations in town area.</li> <li>Watering hours for park areas. Committee to look at times and report back to next meeting on agreed watering hours for all parks and gardens areas.</li> <li>Cleanaway alert page on web page to record vehicle breakdowns if unable to collect domestic garbage.</li> <li>Jeff to report back on upgrade costs for Rebel FM and Breeze FM. Jeff talking to Linda Bray from Comalco on these upgrades and potential cost savings on the installation.</li> <li>Charlotte Pezaro dog fines &amp; Trevor Barsby issues.</li> <li>Pump station at Nanum. Need to talk to engineers to get the station operating urgently.</li> </ul>	

**General Business**

Item	Information	Action/Recommendation	Required By
PNG Gas pipeline project.	See attached.	Information only	
Cleanaway	Damage to kerb & channeling.	Jeff to investigate and check Pine Road for any damage with Bert from Cleanaway. Joint inspection at Hibiscus.	Jeff Lewis

**Verification of Recommendations from today's minutes**

Moved	Seconded	Details	Carried
Patsy Hudson	Peter Mc Culkin	That the committee accept the minutes from today's Engineering and Works Report	Carried

**Planning and Development Meeting 2.35 pm**

**Attendance:** Michael Rowland, Peter McCulkin, Ben Milligan, Ben Briggs, Carrie Gay, Patsy Hudson, Trevor Snodgrass Ian Pressley, Dean Kneebone

**Apologies:** Nil

**Confirmation of Previous Minutes**

Moved	Seconded	Carried	Any amendments to be made
Patsy Hudson	Trevor Snodgrass	Carried	

**Business Arising from Previous Minutes 18<sup>th</sup> May 2006**

Item	Information	Action/Recommendation	Required By
Colour maps	Color Tourist map/brochures	Lorisa to talk to Ben Millagan about the information brochure	B en Millagan
Proposed Broad Walk	Gongbung Point Area.	Look at next round of funding for this project.	Peter Mc Culkin

**Business**

Item	Information	Action/Recommendation	Required By
Boat Ramps	Nil	Ongoing	
Aquatic Centre Sports Complex	Nil	Ongoing	
Cemetery		Sub committee meeting next week	Deputy CEO
Tourism	Road Opening Bertihall Station	Letter of support for gazettal of the road opening at Bertihall Station	CEO
Youth	PCYC Project	Get copy of MOU from consultant at Napranum Michelle Fulcher in relation to PCYC	CEO

**General Business**

Item	Information	Action/Recommendation	Required By
Funding Opportunities Consultants.	Investigate the employment of or hiring of a consultant with regard to funding/grants for the WTA.	Budget for this position in the 2006/2007 year. To be discussed at the budget meetings	Deputy CEO
Community Consultation for Cook Shire Draft	CD attached.	Report back at next meeting	CEO Jeff Lewis
Tony Morano	Look at selling fruit and vegetables at roadside areas near Trunding Creek.	Tony will submit applications to the WTA and meet with Jeff Lewis to discuss application and options.	
Janice Haywood	Selling of live mud crabs	Check with EHO on requirements and with Town Planner Bruce Hedley. In the meantime they should approach proprietor to sell crabs from their shop until advice is received.	Jeff Lewis
Fishing Comp	Seeking funding assistance for this year's event.	WTA agree to donate \$5,000.00 towards the 2006 fishing comp.	

Wayne Forrest	2 Alstonia	Ian updated the committee on current procedures dealing with town planning and building requirements. Inspections will be carried out on 23 June 06 in relation to these issues of non conformance. Letter be sent by Marino Moller (Lawyers) to Mr Forrest regarding alleged defamatory comments.	
Biodiesel	Peter Mc Culkin presented a brief on biodiesel	Committee to look at info and Peter M will report back at next meeting with a proposal for this area.	Peter Mc Culkin

**Verification of Recommendations from Today's Minutes**

Moved	Seconded	Details	Carried
Trevor Snodgrass	Michael Rowland	That the committee accept the minutes from today's Planning and Development Report	Carried

Meeting closed at 4:00pm