

# MINUTES

Weipa Town Committee Meeting

21<sup>st</sup> April 2005

Commenced at 8:24am

Chairperson's Report - Michael Rowland - 8:24am

**Attendance:** Michael Rowland, Peter Mc Culkin, Carrie Gay, Patsy Hudson, Trevor Snodgrass, Ian Pressley, Rebecca Bechly – Minute Taker

**Apologies:** Zara Cresswell, Greg Finch

**Confirmation of Previous Minutes**

| Moved  | Seconded | Carried | Any amendments to be made |
|--------|----------|---------|---------------------------|
| Trevor | Carrie   | Carried | No                        |

**Business Arising from Previous Minutes 17<sup>th</sup> March 2005**

| Item | Information | Action/Recommendation | Required By |
|------|-------------|-----------------------|-------------|
| Nil  |             |                       |             |

**Business**

| Item                       | Information   | Action/Recommendation                    | Required By   |
|----------------------------|---|--|---------------|
| ROCCY                      | Dean attended the meeting on 6 <sup>th</sup> April.<br>The next meeting will be held on Wednesday 27 <sup>th</sup> April.     | Dean to attend this meeting in Cooktown. | Dean Kneebone |
| CYPDA                      |   |  |               |
| WCRCG                      |   |  |               |
| WCCCA                      |   |  |               |
| WTTOG                      |   |  |               |
| WCC<br>Management<br>Board |   |  |               |
| Communication<br>Strategy  | The committee talked about using the Weipa Town Office website more to communicate with the town and promote positive points. |  |               |
| Self<br>Determination      |   |  |               |

**General Business**

| Item        | Information | Action/Recommendation   | Required By |
|-------------|-------------|---|-------------|
| Town Issues |             | CEO to organize a meeting with Hubie Van Dalsen to discuss town issues. | CEO         |

|                    |  |   |         |
|--------------------|--|---|---------|
| Wild River Policy  | Draft prepared by Cook Shire to state Government.        | Recommendation: CEO to write to Jason O'Brien and State Gov. raising our concerns and agree with submission by Cook Shire to Qld Govt on Wild River Policy. | CEO     |
| Urban Design Study | Meeting to be held on Thursday 5 <sup>th</sup> May 2005. | Rebecca to send an invite via email for this meeting.   | Rebecca |

**Verification of Recommendations from today's minutes and last**

| Moved           | Seconded     | Details  | Carried |
|-----------------|--------------|--|---------|
| Trevor Snodgras | Patsy Hudson | That the Recommendations from today's minutes be accepted. | Carrie  |

**Administration and Finance Meeting – Chairperson Zara Creswell – 11:00**

**Attendance:** Michael Rowland, Peter Mc Culkin, Carrie Gay, Patsy Hudson, Trevor Snodgrass, Dean Kneebone, Ian Pressley, Rebecca Bechly – Minute Taker

Greg Finch arrived at 12:04

**Apologies:** Zara Cresswell,

**Confirmation of Previous Minutes**

| Moved          | Seconded     | Carried | Any amendments to be made |
|----------------|--------------|---------|---------------------------|
| Peter McCulkin | Patsy Hudson | Carried | No                        |

**Business Arising from Previous Minutes 17<sup>th</sup> March 2005**

| Item | Information | Action/Recommendation | Required By |
|------|-------------|-----------------------|-------------|
| Nil  |             |                       |             |

**Business**

| Item              | Information                                  | Action/Recommendation | Required By |
|-------------------|--|-----------------------|-------------|
| Deputy CEO Report | See admin and finance report for April.      |                       |             |
| Rev & Exp Report  | See Attached                                 |                       |             |
| Budget            |  |                       |             |
| Accounting        |  |                       |             |
| Policies          |  |                       |             |
| Meetings          | Dean, Jeff Narrell Mobbs and Bilaji met this |                       |             |

| Item          | Information                                | Action/Recommendation | Required By |
|---------------|--|-----------------------|-------------|
|               | morning to discuss the Cleanaway contract. |                       |             |
| Legal Matters |  |                       |             |
| Audits        |  |                       |             |

**General Business**

| Item                         | Information   | Action/Recommendation  | Required By    |
|------------------------------|---|--|----------------|
| Comalco Budget               | 1 <sup>st</sup> Priority is to fix the sewerage pipes<br>2 <sup>nd</sup> Priority is to fence the dump. | Fence and water is paid by Ian's Comalco budget<br>Jeff is processing CEA's for these jobs.              |                |
| SES Grant                    |   | Rebecca to organize a cheque to be presented at the disaster management meeting today.                   | Rebecca Bechly |
| Letter from Lisa Sarago      | Noted by members  |  |                |
| Cook Shire Council Mark Pitt | Support letter for small business advisor for Roccy.  | CEO to draft a letter of support for the funding for small business advisor tourism development manager. | CEO            |
| Weipa Kindy                  | Under 8's day celebration   | Rebecca to draft a letter advising that TO have no objection   | Rebecca        |
| Letter from Judy Spence      | Noted by members  |  |                |

**Verification of Recommendations from Today's minutes**

| Moved  | Seconded | Details | Carried |
|--------|----------|---------|---------|
| trevor | Michael  |         | Carried |

**Community and Social Meeting – Chairperson Carrie Gay – 9:31 am**

**Attendance:** Michael Rowland, Peter Mc Culkin, Carrie Gay, Patsy Hudson, Trevor Snodgrass, Ian Pressley, Rebecca Bechly – Minute Taker

**Apologies:** Zara Cresswell, Greg Finch

**Confirmation of Previous Minutes**

| Moved           | Seconded         | Carried | Any amendments to be made |
|-----------------|------------------|---------|---------------------------|
| Michael Rowland | Trevor Snodgrass | Carried | No                        |

**Business Arising from Previous Minutes 17<sup>th</sup> March 2005**

| Item | Information | Action/Recommendation | Required By |
|------|-------------|-----------------------|-------------|
|------|-------------|-----------------------|-------------|

|     |  |  |  |
|-----|--|--|--|
| Nil |  |  |  |
|-----|--|--|--|

**Business**

| Item                       | Information   | Action/Recommendation  | Required By             |
|----------------------------|---|--|-------------------------|
| Reconciliation             |   |  |                         |
| Hospital                   | <p>Greg Bassett is taking figures of the traffic flow around the roundabout at the hospital. The times are 5:30-9 12-3 5-7.</p> <p>There needs to be an agreement between Comalco and WCCCA to get the land for the Hospital site.<br/>Heritage Environment</p>   | CEO to write a letter to Comalco recommending that they let Nanum Tawap be given rights to the timber on the site.   |                         |
| Combined Community Library |   |  |                         |
| Heritage & Environment     |   |  |                         |
| Local Laws                 |   |  |                         |
| Events                     | <p>Clean up Gongbung Day</p> <p>Cape York Women's Meet – seeking a donation of \$2000 for the event.</p> <p>Fun Day – seeking a donation of \$3000 for the event.</p> <p>Anzac Day<br/>March starts at 5:20 and service commences at 5:30 at the Town Square.</p> | <p>Carrie thanked everyone who helped on the day.</p> <p>Recommendation: The committee to donate \$2000 to the Cape York Women's Meet. The money to come out of next years budget.</p> <p>Recommendation: The committee to donate \$3000 to the Fun Day event. The money to come out of next years budget.</p> | <p>DCEO</p> <p>DCEO</p> |
| Sport and Rec              | No report for this month.   |  |                         |
| Animal Control             | March report  | Greg to meet with the committee after the budget meeting and discuss the issues of animal control in Weipa.  | Greg Bassett            |

| Item | Information | Action/Recommendation   | Required By |
|------|-------------|---|-------------|
|      |             | DCEO to talk to Ed Perry and other councils on their animal control laws.                           | DCEO        |
|      |             | An article to be placed in the Weipa bully advising the dog owners of the committees decisions.     | CEO         |
|      |             | DCEO to collect prices on surveillance cameras for the Rocky Pt Boat Ramp, Pound and Swimming Pool. | DCEO        |
|      |             | CEO to check with Michelle Tilley on the legal requirements for the cameras.                        | CEO         |

**General Business**

| Item                 | Information                       | Action/Recommendation  | Required By |
|----------------------|-----------------------------------|--|-------------|
| 9:00 John Graham     | Sampling North and South of Weipa |  |             |
| Toilets at the Lakes | Photos attached                   | Jeff to look at prices for stainless steal toilets, new solar panel and equipment to pump water for toilet block for Lakes area. Area would need to be secured. Report back to next committee meeting. | Jeff Lewis  |
|                      |                                   | Place an article in the Bully seeking public support to get toilet block at Lakes reinstated.  | Carrie Gay  |
| Weipa Gymnastics     | Lease for building                |  |             |

**Verification of Recommendations from today's minutes**

| Moved  | Seconded | Details   | Carried |
|--------|----------|---|---------|
| Trevor | Michael  | To accept the recommendations from today's minutes. | Carried |

**Works and Engineering Meeting - Chairperson Trevor Snodgrass - 2:10pm**

**Attendance:** Michael Rowland, Greg Finch, Peter McCulkin, Carrie Gay, Trevor Snodgrass, Patsy Hudson, Dean Kneebone, Ian Pressley, Jeff Lewis, Rebecca Bechly - Minute Taker.

**Apologies:** Zara Cresswell

**Confirmation of Previous Minutes**

| Moved           | Seconded   | Carried | Any amendments to be made |
|-----------------|------------|---------|---------------------------|
| Michael Rowland | Carrie Gay | Carried | No                        |

**Business Arising from Previous Minutes 17<sup>th</sup> March 2005**

| Item          | Information   | Action/Recommendation  | Required By |
|---------------|---------------|--|-------------|
| Noxious Weeds |               | Michael to show Jeff where the weeds are and Jeff to obtain 3 quotes to remove the weeds.                          | Jeff Lewis  |
| Water Supply  | Evans Landing | Jeff to reply to WEM advising of the action being taken to solve the issue of low water pressure at Evans landing. | Jeff Lewis  |

**Business**

| Item  | Information  | Action/Recommendation   | Required By  |
|---|--|---|--|
| <b>Asset Supervisors Report</b><br>Safety<br>Water Sewerage<br>Roads<br>Contracts<br>Drainage<br>Town Planning<br>Maintenance<br>Capital/Op<br>Projects | Sewerage main through Rocky Point has collapsed and needs urgent work.<br><br>Spotless Contract<br><br>Carrie left the meeting at 2:56pm<br><br>Letter from Leanne Anthony | Recommendation: CEO to write a letter to Comalco General Manager advising that sewer works need to be done as it is a environmental issue.<br><br>Recommendation: Jeff and Greg to talk to Contracts section Comalco.<br><br>Recommendation: Jeff to write a letter advising that we will hold off on the dangerous dog however if any other complaints are received the dangerous dog order may be reinstated. | CEO<br><br>Jeff Lewis and Greg Finch<br><br>Jeff Lewis |

**General Business**

| Item              | Information                                      | Action/Recommendation   | Required By |
|-------------------|--|---|-------------|
| Slabs of mahogany | Slabs of mahogany from various site around town. | Recommendation: Jeff to obtain quotes and choose the best option. | Jeff Lewis  |

**Verification of Recommendations from today's minutes**

| Moved | Seconded | Details | Carried |
|-------|----------|---------|---------|
|-------|----------|---------|---------|

|                 |                  |  |         |
|-----------------|------------------|--|---------|
| Michael Rowland | Trevor Snodgrass | To accept the recommendations from today's minutes | Carried |
|-----------------|------------------|--|---------|

**Planning and Development Meeting - Chairperson Peter McCulkin - 1:09pm**

**Attendance:** Michael Rowland, Greg Finch, Peter McCulkin, Carrie Gay, Trevor Snodgrass, Patsy Hudson, Dean Kneebone, Ian Pressley, Rebecca Bechly - Minute Taker

**Apologies:** Zara Cresswell

**Confirmation of Previous Minutes**

| Moved            | Seconded     | Carried | Any amendments to be made |
|------------------|--------------|---------|---------------------------|
| Trevor Snodgrass | Patsy Hudson | Carried | No                        |

**Business Arising from Previous Minutes 17<sup>th</sup> March 2005**

| Item | Information | Action/Recommendation | Required By |
|------|-------------|-----------------------|-------------|
| Nil  |             |                       |             |

**Business**

| Item                          | Information   | Action/Recommendation   | Required By    |
|-------------------------------|---|---|----------------|
| Boat Ramps                    | Boat Ramp work has been completed.                                    |   |                |
| Aquatic Centre Sports Complex | Letter from Terry Mackenroth - Major Facilities Program (Majors) 2006 |   |                |
| Tourism                       |   |   |                |
| Youth                         | Possible youth activities in Weipa                                    | Peter McCulkin to organize a meeting with school reps and police about possible youth activities in Weipa and report back to the committee. | Peter McCulkin |

**General Business**

| Item  | Information     | Action/Recommendation   | Required By |
|---|-----------------|---|-------------|
| Turtle and Dugong Management for Pine River | Letter attached | Recommendation: CEO to write a letter to the group advising that the WTC support the turtle and dugong management for the pine river. | CEO         |

|  |  |   |            |
|--|--|---|------------|
| Garden Works                               | Town Landscaping   | DCEO to talk to Penny Mackintosh to ascertain what her proposed plans are for landscaping to enable her to talk to the committee. | DCEO       |
| New site for Lions Club/Entertainment area | The committee discussed possible site to move the lions club and area for parties etc. | Recommendation: That an architect be brought to Weipa to discuss and plan possible sites.   | Greg Finch |

#### Verification of Recommendations from Today's Minutes

| Moved      | Seconded     | Details   | Carried |
|------------|--------------|---|---------|
| Carrie Gay | Patsy Hudson | To accept the recommendations from today's minutes. | Carried |

Meeting closed at 3:02pm