

# **MINUTES**

## **Weipa Town Committee Meeting**

**16<sup>th</sup> September 2004**

**Council Chambers**

**Commenced at 8:10am**

**Finished at 2:20pm**

**Chairperson's Report – Michael Rowland – 8:10am in the Council Chambers**

**Attendance:** Michael Rowland, Greg Finch, Zara Cresswell, Carrie Gay, Ian Pressley, Dean Kneebone, Rebecca Bechly – Minute Taker

**Apologies:** Peter McCulkin, Trevor Snodgrass

**Confirmation of Previous Minutes**

Moved	Seconded	Carried	Any amendments to be made
Greg Finch	Zara Cresswell	Carried	No

**Business Arising from Previous Minutes 19th August 2004**

Item	Information	Action/Recommendation	Required By
ROCCY	Michael raised his concerns about the lack of attendance from the other ROCCY members at the meeting held in Coen.  Roads in the Cape (See attached information sheet)	Next meeting will be held in Cairns, December 2004.  Each member was asked to list all major regional roads within their Council area before the next meeting. These roads will be addressed at the December ROCCY meeting.	

**Business**

Item	Information	Action/Recommendation	Required By
ROCCY	Weipa Hospital	Michael spoke about the Hospital see Community and Social minutes.	
CYPDA	Nil		
WCRCG	AGM to be held on the 22 <sup>nd</sup> October 2004.	Scott North has resigned from the WCRCG and is now working under the Weipa Town Committee. Scott commences work on the 1st October 2004.	
WCCCA	Nil		
WTTOG	Nil		
WCC Management Board	Nil		
Communication Strategy	Nil		
Self Determination	Nil		

**General Business**

Item	Information	Action/Recommendation	Required By
AMP Review	WTC to meet with Col Dillon on the 21 <sup>st</sup> September 04 8:30am	Michael asked that committee members attend	
Urban Design	Stage 1	Michael asked committee members to read report prior to next meeting with Urban Designers for any comments or changes.	

**Verification of Recommendations from today's minutes**

Moved	Seconded	Details	Carried
Zara Cresswell	Carrie Gay	That the recommendations from the minutes of the Chairpersons Report be accepted.	Carried

Ian Pressley left the meeting at 8:40am

**Administration and Finance Meeting – Chairperson Zara Cresswell – 8:50am in the Council Chambers**

**Attendance:** Michael Rowland, Greg Finch, Zara Cresswell, Carrie Gay, Dean Kneebone, Rebecca Bechly – Minute Taker, Patsy Hudson

**Apologies:** Peter McCulkin, Trevor Snodgrass

**Confirmation of Previous Minutes**

Moved	Seconded	Carried	Any amendments to be made
Patsy Hudson	Carrie Gay	Carried	

**Business Arising from Previous Minutes 19th August 2004**

Item	Information	Action/Recommendation	Required By
LGAQ	Meeting in Cairns	No information has been received in relation to the meeting.	Rebecca
Cleanaway Contract	Get a copy of the Cleanaway plan from Comalco Environment section for the Town committee.		Deputy CEO to contact Balaji.

**Business**

Item	Information	Action/Recommendation	Required By
Deputy CEO Report	Rev & Exp Report Rates and Debtors	Dean presented his report to the committee.	
Budget	Nil		

Item	Information	Action/Recommendation	Required By
Accounting	Nil		
Policies	Nil		
Meetings	Annual Rates User Groups meeting 16 <sup>th</sup> November 2004 in Cairns.	Agreed that Dean should attend the Rate User Group meeting.	
Legal Matters	Unpaid infringements	A majority of the fines have been paid. There are only a few outstanding.	Rebecca
Audits	Ernst and Young Audit.	A copy available at meeting for the Committee members to review.	
Water Meters	Water Pressure after water meter replacement.  Local Law – Parks and Gardens	Committee recommended that a brief article explaining possible changing water pressure due to new water meters being installed be placed in the Weipa Bulletin.  Ed Perry will be working on the water local law next.  Draft Local Laws presented to Committee. Compile a register of the Town area which shows all Parks and Greenbelts and investigate correct signage for these areas to meet all legal obligations.  Advise Ed Perry to proceed with the Parks and Gardens Local Law.	Jeff Lewis  Deputy CEO

**General Business**

Item	Information	Action/Recommendation	Required By
Rates	Letter requesting reduction on pensioner rates.  Rates on the New Subdivision	Recommendation: That the Pensioners rebate stays the same in line with other Council State Rebates.  Blocks will not be rated until electricity is connected. This should be completed by end October 2004.	
Library Hours	Numbers have been taken of library users on Tuesday and Thursday nights.	Deputy CEO to present at proposal to the next committee meeting.	Deputy CEO

Patsy Hudson joined the meeting at 9:25  
 Ian Pressley rejoined the meeting at 9:30  
 Carrie Gay left the meeting at 9:45am

**Verification of Recommendations from Today's minutes**

Moved	Seconded	Details	Carried
Greg Finch	Zara Cresswell	That the recommendations from the minutes of the Administration and Finance be accepted.	Carried

**Community and Social Meeting – Chairperson Carrie Gay – 11:20am in the Council Chambers**

**Attendance:** Michael Rowland, Greg Finch, Patsy Hudson, Zara Cresswell, Carrie Gay, Ian Pressely, Dean Kneebone, Rebecca Bechly – Minute Taker.

**Apologies:** Peter McCulkin

**Confirmation of Previous Minutes**

Moved	Seconded	Carried	Any amendments to be made
Greg Finch	Michael Rowland	Carried	No

**Business Arising from Previous Minutes 19th August 2004**

Item	Information	Action/Recommendation	Required By
Nil			

**Business**

Item	Information	Action/Recommendation	Required By
Reconciliation	Nil		
Hospital (This item was discussed under the Chairpersons report)	Late Item Weipa Hospital - Letter from Mannix and Partners.  Joe Sprouts is preparing the report based on the Hospital survey when completed.		
Combined Community Library	Nil		
Heritage and Environment	Patsy will be meeting with Sue Gould 17 <sup>th</sup> September 04.  Clean up Weipa Day	Patsy to ask Sue if she would like to seek help from the School with projects.  CEO to send a letter to the Year 3 of the WCC congratulating them on their efforts. The Day went well.	CEO

Item	Information	Action/Recommendation	Required By
Library Report	Noted by members		
Animal Control	Nil		
Noise	Letter regarding excessive noise.	Chairperson advised that this issues is a Police matter and Town Office is unable to assist in the matter. CEO to write a letter advising of the above.	CEO

Trevor Snodgrass joined the meeting at 11:35

### General Business

Item	Information	Action/Recommendation	Required By
Major Events	Australia Day 2005	Committee to start thinking about ideas for the day. Carrie to write a letter to the Editor seeking help from the community.	Carrie Gay
	Christmas Lights Competition	Check file on process used 2002 and forward information to Carrie Gay	Rebecca
	New Years Activity	Carrie to get some ideas together and report back to the committee.	Carrie Gay
	Weipa Town Committee Christmas Party	Rebecca to advise of date/time/location (look at the eclipse)	Rebecca
	Public Holiday for Weipa	After conducting a survey to the Towns people of Weipa, the Town committee has recommended that the public holiday be held on Friday 2 <sup>nd</sup> September.	
Cairns Post	Letter regarding the Far North Honours	Noted	
Weipa Kindy	Letter of Support for funds	A letter of support be written to the Kindy for the replacement of the playground wood chips with a rubberized no slip soft fall area.	Deputy CEO
Old Country Club area	Hash House Harriers seeking permission to use this area	The committee have no problem with the HHH using the area.	

### Verification of Recommendations from today's minutes

Moved	Seconded	Details	Carried
Trevor Snodgrass	Michael Rowland	That the recommendations from the minutes of the Community and Social be accepted.	Carried

**Works and Engineering Meeting – Chairperson Trevor Snodgrass – 12:00 in the Council Chambers**

**Attendance:** Michael Rowland, Trevor Snodgrass, Greg Finch, Zara Cresswell, Patsy Hudson, Carrie Gay, Jeff Lewis, Dean Kneebone, Ian Pressley, Rebecca Bechly – Minute Taker

**Apologies:** Peter McCulkin

**Confirmation of Previous Minutes**

Moved	Seconded	Carried	Any amendments to be made
Zara Cresswell	Patsy Hudson	Carried	No

**Business Arising from Previous Minutes 19th August 2004**

Item	Information	Action/Recommendation	Required By
Playground Equipment	Should be here next week.	Trevor Snodgrass will oversee construction of playground equipment.	
Football Oval Seating	Safety Issue	Jeff to review the seating and remove if unsafe. Scott to look up safety standards of seating.	Jeff/Scott

**Business**

Item	Information	Action/Recommendation	Required By
Asset Supervisors Report	Safety	An ad to be placed in the Weipa Bulletin advising that a Local Law for Parks and Reserves is being formalized and once approved by State Government Vehicles/motorbikes found driving/riding on parks and greenbelts will be fined. Find data and put on the Weipa Web Page	CEO
	<b>Meeting broke for LUNCH 12:30 – 1:00</b>		
	Water and Sewerage		
	Roads	Roundabouts are getting sealed this year with hotmix being done on roundabouts next year.	
	Contracts	The spotless contract has been working a lot better with a new manager now in Town.	
	Drainage		
	Town Planning	Caretakers accommodation at Iraci Cres – Approval be granted for temporary accommodation for a period of 18 months. Approval be granted for one (1) care takers	Jeff Lewis

Item	Information	Action/Recommendation	Required By
		accommodation meeting the required standards during this period.  Caretakers accommodation at the Old Cleanaway depot which is on Ports Corp land – Jeff will advise Steve Rehn accordingly.	
	Maintenance		
	Capital/Op		
	Projects		
Connell Wagner	Development of Strategic Asset Management Plans	Received Noted by members	
	September Report	Received Noted by members	
Letter from Sandra and Ian Cardelli	Temporary Caravan at the back of 17 Embley Street.	Approval for temporary accommodation be granted If there are any complaints from neighbours the temporary accommodation approval may be cancelled.	

**General Business**

Item	Information	Action/Recommendation	Required By
Letter from Lisa Stamm	Request to relocate barrier from close proximity to driveway.  Purchase Greenbelt land behind property	Jeff to remove barrier to better location away from driveway.  Comalco Issue – See Sandy Nelson	Jeff Lewis
Letter from Davey Knight and Jan Porter	Letter requesting permission to utilize and maintain a portion of greenbelt behind 16 Noola court.	Jeff to advise approval not granted to use greenbelt area (drainage).	Jeff Lewis

**Verification of Recommendations from today's minutes**

Moved	Seconded	Details	Carried
Carrie Gay	Trevor Snodgrass	That the recommendations from the minutes of the Engineering and Works be accepted.	Carried

**Planning And Development Meeting – Chairperson Peter McCulkin – 10:10am in the Council Chambers**

**Attendance:** Michael Rowland, Greg Finch, Patsy Hudson, Zara Cressell, Dean Kneebone, Ian Pressley, Rebecca Bechly – Minute Taker

**Apologies:** Peter McCulkin

**Confirmation of Previous Minutes**

Moved	Seconded	Carried	Any amendments to be made
Michael Rowland	Patsy Hudson	Carried	No

**Business Arising from Previous Minutes 19th August 2004**

Item	Information	Action/Recommendation	Required By
Nil			

**Business**

Item	Information	Action/Recommendation	Required By
Boat Ramps	Land Services – EPA Approvals Sea Grass	This will not be an issue as the boat ramp will not be extended as an extra lane or in length of ramp.	
Aquatic Centre Sports Complex	Nil		
Tourism	Nil		
Youth	Nil		

**General Business**

Item	Information	Action/Recommendation	Required By
Proposed ½ Basketball Court at Assembly Hall	Concerns about lighting, fans, windows etc at the Assembly Hall if a half basketball court was constructed.	Go ahead with purchase of rubberized floor for assembly hall only. Further investigation required relating to safety issues in relation to a half basketball court in the Assembly Hall.	

**Verification of Recommendations from Today's Minutes**

Moved	Seconded	Details	Carried
Carrie Gay	Zara Cresswell	That the recommendations from the minutes of the Planning and Development be accepted.	Carried

Meeting finished at 2:20pm