

# MINUTES

Weipa Town Committee Meeting

16<sup>th</sup> June 2005

Commenced at 8:25am

Chairperson's Report - Michael Rowland - 8:25am

**Attendance:** Michael Rowland, Patsy Hudson, Carrie Gay, Peter McCulkin, Joy Campos, Greg Finch, Dean Kneebone, Ian Pressley, Rebecca Bechly - Minute Taker.

**Apologies:**

**Confirmation of Previous Minutes**

Moved	Seconded	Carried	Any amendments to be made
Carrie Gay	Patsy Hudson	Carried	No

**Business Arising from Previous Minutes 21<sup>st</sup> April 2005**

Item	Information	Action/Recommendation	Required By
NA			

**Business**

Item	Information	Action/Recommendation	Required By
ROCCY	Dean briefed the committee on the ROCCY meeting he attended on the 27 <sup>th</sup> April in Cooktown. Weipa is the preferred location for the next meeting as it is more convenient for people to travel to.		
CYPDA	Michael and Ian are meeting with Jim Petridge in Cairns on the 29 <sup>th</sup> June to discuss having a Bendigo bank in Weipa.		
WCRCG			
WCCCA			
WTTOG			
WCC Management Board			
Communication Strategy	CEO to meet with Graham Manix to discuss his role as the Western Cape Representative.	Rebecca to organize a meeting between Graham and Ian.	Rebecca Bechly
Self Determination	A letter was received from the Rates Association of Weipa regarding 'Normalisation'. CEO replied to the letter advising them of the pros and cons of normalizing.		

**General Business**

Item	Information	Action/Recommendation	Required By
Welcome Joy	Michael welcomed Joy to the committee. Joy is replacing Zara Cresswell.	NA Maria to change names on in trays and mail.	Maria Wehlow
New General Manager for	The committee to meet with Rob Atkins on Wednesday 22 <sup>nd</sup> June 2005 at the lodge.		
Urban Design Plan	The committee to meet on Monday 18 <sup>th</sup> July 05 to discuss and accept the urban design policy.	Rebecca to send an invitation to the committee.	Rebecca Bechly
Weipa Police	Darrin Shadlow – 9:00am – 10:00am – Police operations in Weipa.	A combined article to be done and placed in the Weipa Buly prior to the brochures being sent out in the mail. CEO to liaise with Darrin Shadlow.	Darrin Shadlow

**Verification of Recommendations from today's minutes**

Moved	Seconded	Details	Carried
Peter Mcculkin	Patsy Hudson	That the recommendations from today's meeting be accepted.	Carried

**Administration and Finance Meeting – Chairperson Joy Campos – 10:09am**

**Attendance:** Michael Rowland, Patsy Hudson, Carrie Gay, Peter McCulkin, Joy Campos, Greg Finch, Dean Kneebone, Ian Pressley, Rebecca Bechly – Minute Taker

**Apologies:**

**Confirmation of Previous Minutes**

Moved	Seconded	Carried	Any amendments to be made
Michael Rowland	Peter McCulkin	Carried	No

**Business Arising from Previous Minutes 21<sup>st</sup> April 2005**

Item	Information	Action/Recommendation	Required By

**Business**

Item	Information	Action/Recommendation	Required By
Deputy CEO Report	See Attached		
Rev & Exp Report	See Attached – Dean presented the Revenue		

Item	Information	Action/Recommendation	Required By
	and Expenditure report. When there are any variances in the rev and exp report, an explanation is to be written in the comments.		
Budget	Committee members are to look over the budget before the 7am meeting on Monday 27 <sup>th</sup> June at Town Office.  Changes to the Fees and Charges: Building fees for Garden Sheds stay at \$150.	Place this years budget and all info on the Town Office Web Site.  Rebecca to send an invite to all committee members.  Moved Joy Campos Seconded Greg Finch that the fees and charges for 2005/2006 be accepted.	Dean Kneebone  Rebecca Bechly
Accounting			
Policies			
Meetings			
Legal Matters	Security Cameras for around town.	Jeff Lewis to identify areas in need of security cameras. Dean to obtain prices and consult with security companies to get the most appropriate package.	Jeff Lewis Dean Kneebone
Audits			

**General Business**

Item	Information	Action/Recommendation	Required By
Weipa Bull Ride	Letter from Craig Feil seeking a donation of \$3000.	The committee agreed to donate \$2000 providing that they have public liability. Dean to get more detail for the use of the mechanical bull at the Weipa Fun Day and report back to committee.	Dean Kneebone
Cleanaway Contract	The Cleanaway contract has been renewed for 3 months only using the old pricing. Cleanaway have been asked to renegotiate their new contract prices. Dean, Jeff and Balaji are to meet Friday to discuss the contract.		

Thancoupie 11:00am-11:30am	Use of Cultural Centre on Monday 18 <sup>th</sup> July 2005, 10:00am for the ceremony to present Thancoupie with the Doctrine of Letters.		
Weipa Rate Payers Association	Requested information on GST on rate notices.	Ian and Joy seeking advise from head office to reply to the Rate Payers Association.	Ian Pressley and Joy Campos
Weipa Rates	Rate Discount	Dean to draft up 2 different budgets with and without 5% discount and incorporated 3% increase in General Rates only and present at the 7am meeting on Monday 27 <sup>th</sup> June.	Dean Kneebone

**Verification of Recommendations from Today's minutes**

Moved	Seconded	Details	Carried
Greg Finch	Michael Rowland	That the recommendations from today's minutes be accepted.	Carried

**Community and Social Meeting - Chairperson Patsy Hudson - 1:20pm**

**Attendance:** Patsy Hudson, Peter McCulkin, Joy Campos, Michael Rowland, Greg Finch, Dean Kneebone, Ian Pressley, Rebecca Bechly – Minute Taker.

**Apologies:** Carrie Gay

**Confirmation of Previous Minutes**

Moved	Seconded	Carried	Any amendments to be made
Patsy Hudson	Michael Rowland	Carried	No

**Business Arising from Previous Minutes 21<sup>st</sup> April 2005**

Item	Information	Action/Recommendation	Required By
Toilets at the Lakes		Carrie to place an article in the Weipa Bully seeking public support to get toilet block at Lakes reinstated.	Carrie Gay

**Business**

Item	Information	Action/Recommendation	Required By
Reconciliation			
Hospital	Letter from Jason O'Brien Letter from Warren Entsch	Noted by members. Ian Pressley and Michael Rowland to speak with Warren Entsch.	CEO & Chairmen
Combined			

Item	Information	Action/Recommendation	Required By
Community Library			
Heritage & Environment			
Local Laws	Letter from Aurukun Shire council – Local Law No. 6 Control of Entry.	Noted by members.	
Events	Keep Australia Beautiful. Thank you to the Hash Hash Harriers for cleaning Gongbung beach prior to the event,		
Sport and Rec	Report for May 2005. See attached. Scott presented his report.	CEO to start discussions with Comalco's Jim Singer and Genevieve Frasier, seeking assistance in Sate Gov Funding.	CEO
Animal Control	Report for April/May 2005	Noted by members.	

**General Business**

Item	Information	Action/Recommendation	Required By
Health Information	Rose Isherwood – Health Information (Substance Abuse Counseling) Rose sends her apologies.	Noted by members.	

**Verification of Recommendations from today's minutes**

Moved	Seconded	Details	Carried
Michael Rowland	Patsy Hudson	That the recommendations from today's minutes be accepted.	Carried

**Works and Engineering Meeting – Chairperson Michael Rowland – 3:20pm**

**Attendance:** Patsy Hudson, Peter McCulkin, Joy Campos, Michael Rowland, Greg Finch, Dean Kneebone, Ian Pressley, Rebecca Bechly – Minute Taker.

**Apologies:** Carrie Gay

**Confirmation of Previous Minutes**

Moved	Seconded	Carried	Any amendments to be made
Michael Rowland	Patsy Hudson	Carried	No

**Business Arising from Previous Minutes 21<sup>st</sup> April 2005**

Item	Information	Action/Recommendation	Required By
Spotless Contract		Jeff and Joy to talk to contracts section in Comalco.	Jeff and Joy

**Business**

Item	Information	Action/Recommendation	Required By
<b>Asset Supervisors Report</b>	Water Test Results	Rebecca to place water results on the Town Office website.	Rebecca Bechly
Safety	Town Planning application for a 3x2 bedroom at 44 Christie.	Jeff to write a letter to Mr Mathews advising him that the application will not be approved for a 3x2 bedroom.	Jeff Lewis
Water and Sewerage	Application for Home Occupation at 41 Pandanus.	The committee approved the application providing the conditions stay the same as the Tonan's	Jeff Lewis
Roads	Barry Guldbranse and Wayne Forrest Building issues.	The committee agrees to proceed with legal action on both issues.	Jeff Lewis
Contracts			
Drainage			
Town Planning			
Maintenance			
Capital/Op Projects			
Application	Letter to operate ice-cream van in Weipa	Jeff Lewis to send a letter advising that the application has been accepted.	Jeff Lewis
	Material Change of Use Lots 647,648,649,650 on MP37727		

**General Business**

Item	Information	Action/Recommendation	Required By
Letter from Michelle Buchholz	Request for steps at the Football field	Jeff to investigate and get a proposal together for the next meeting.	Jeff Lewis
Counter Disaster Exercise.	Ian briefed the committee on the counter disaster exercise.		

**Verification of Recommendations from today's minutes**

Moved	Seconded	Details	Carried
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Peter McCulkin	Patsy Hudson	That the recommendations from today's meeting be accepted.	Carried
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**Planning and Development Meeting - Chairperson Peter McCulkin - 2:25pm**

**Attendance:** Patsy Hudson, Peter McCulkin, Joy Campos, Michael Rowland, Greg Finch, Dean Kneebone, Ian Pressley, Rebecca Bechly - Minute Taker.

**Apologies:** Carrie Gay

**Confirmation of Previous Minutes**

Moved	Seconded	Carried	Any amendments to be made
Patsy Hudson	Michael Rowland	Carried	No

**Business Arising from Previous Minutes 21<sup>st</sup> April 2005**

Item	Information	Action/Recommendation	Required By
Turtle and Dugong Management for Pine River		Recommendation: CEO, Patsy Hudson and Peter McCulkin to investigate and write a letter to the group advising that the WTC support the turtle and dugong management for the pine river.	CEO Peter McCulkin Patsy Hudson

**Business**

Item	Information	Action/Recommendation	Required By
Boat Ramps	Boat Ramp Wall	CEO Trevor, Peter and Jeff to meet and discuss possible work on the boat ramp wall whilst tides are low.	CEO Trevor Peter and Jeff
Aquatic Centre Sports Complex			
Tourism	Peter McCulkin to talk to Sally and John Witherspoon regarding tourism from Stones Crossing through to their property Bertihough.	Peter to write to Greg Finch regarding the legal aspects on the road through the Alcan lease.	Peter McCulkin
	Weipa Airport. Greg Finch is working on the	CEO to write to Cook Shire supporting the possible reopening of the road from Stones Crossing through Bertihough.	CEO
		Ongoing	Greg Finch

Item	Information	Action/Recommendation	Required By
	refurbishment of the complex.		
Youth	Letter from Western Cape College Junior Rugby League Development Program	The committee agreed to donate \$1000. The Town Logo to be embroidered on the jerseys.	

**General Business**

Item	Information	Action/Recommendation	Required By
Complaint	Caretakers Accommodation at Evans Landing	Letter to be sent advising that there is not approval for a caretaker's accommodation on this land and need to vacate.	Jeff Lewis
Main Roads	Road Alliance – Release of Addendum to Road and bridge Asset Management Kit.	Noted by members	
Dog kennels and Vet	Possible new sites for a bigger Dog kennels and Vet.	Jeff to put through proposal for new dog kennels/vet site to Greg Finch	Jeff Lewis
Town Boundary	CEO met with DNR and discussed the importance of extending the town boundary.		
	CEO has invited Warren Truss to Weipa to discuss the issues relating to illegal fishing with possible diseases infiltration in the Cape.		

**Verification of Recommendations from Today's Minutes**

Moved	Seconded	Details	Carried
Peter MCulkin	Joy Campos	That the recommendations from today's meeting be accepted.	Carried

Meeting closed at 4:13pm