

# Minutes

Weipa Town Authority Meeting

16<sup>th</sup> February 2006

Commenced at 8:00am

**Chairperson's Report Commenced 8:10am**

**Attendance:** Michael Rowland, Peter McCulkin, Carrie Gay, Patsy Hudson, Ian Pressley, Dean Kneebone, and Trevor Snodgrass arrived 8:25 am

**Apologies:** Joy Campos, Greg Finch

**Confirmation of Previous Minutes**

Moved	Seconded	Carried	Any amendments to be made
Carrie Gay	Trevor Snodgrass	Carried	No

**Business Arising from Previous Minutes 27<sup>h</sup> January 2006**

Item	Information	Action/Recommendation	Required By
LGAQ	Email Councilor Bell regarding visit to Weipa 6 March 2006	CEO to contact LGAQ Report at next months meeting	Ian Pressley
Frontier Services	Letter from Michelle Cook	Rebecca to check if donation was received	Rebecca Bechly
LGPS&R	Letter from DG Michael Kinnane advising of his appointment	CEO to write and acknowledge appointment	Ian Pressley

**Business**

Item	Information	Action/Recommendation	Required By
ROCCY			
CYPDA	Letter regarding garbage disposal for the peninsula Letter regarding access to Weipa Dump facility	A letter be sent to Cleanaway seeking an industrial bin be placed near the dump entrance with a sign advertising CYPDA project.. CEO to talk to Tom Gilmore.	
WCRCG	Nil		
WCCCA	Nil		
WTTOG	Nil		
WCC Management Board	Ian Mackie to address the WTA on Plans	9.10am Ian addressed the Authority. Spoke on new education facilities, direction of campus specifically year 12 completion, school based apprentices, employment for school leavers after year 12.	
Communication Strategy	Nil		
Self Determination	Nil		

**General Business**

Item	Information	Action/Recommendation	Required By
Rio Tinto	Letter from Andrew Vickerman regarding meeting in Gladstone May 2004	Noted. Letter of thanks be sent to Andrew Vickerman	CEO
Greg's Farewell	Contribution to Gift	Letter of thanks from the Authority be sent to Greg for his assistance over the last 18 months Moved Peter M Seconded Trevor S that the Authority donate \$100.00.	
Strategic Plans	Michael R and Peter M attended meeting with Comalco and major stakeholders on were the future is heading to 2060.	Michael R presented a verbal report on meeting issues. Peter M spoke briefly on Weipa 2060. Possibly look at resourcing this project through Comalco.	
LGAQ	Email Councilor Bell regarding visit to Weipa 6 March 2006	CEO to contact LGAQ Report at next months meeting	CEO
Frontier Services	Letter from Michelle Cook	Rebecca to check if donation was received	Rebecca Bechly

**Administration and Finance Meeting 8.45 am**

**Attendance:** Michael Rowland, Peter McCulkin, Carrie Gay, Patsy Hudson, Trevor Snodgrass, Ian Pressley, Dean Kneebone

**Apologies:** Joy Campos, Greg Finch

**Confirmation of Previous Minutes**

Moved	Seconded	Result	Any amendments to be made
Trevor Snodgrass	Patsy Hudson	Carried	No

**Business Arising from Previous Minutes 27<sup>h</sup> January 2006**

Item	Information	Action/Recommendation	Required By
Cemetery	Report on progress	Form a Committee	Dean/Trevor/ Michael
Water Meters	Report on progress	Develop a policy	Dean
Vacant Blocks	Mowing vacant blocks prior to building	Develop a policy	Dean

**Business**

Item	Information	Action/Recommendation	Required By
Deputy CEO Report			
Rev & Exp Report			
Budget			
Accounting			
Policies			
Meetings			
Legal Matters	King and Co Local Laws proposal	Proceed with establishing Local Laws with King and Co ASAP List of Reserves presented to WTA next meeting,	D/CEO
Audits			

**General Business**

Item	Information	Action/Recommendation	Required By
Cemetery	Report on progress	Meeting be held 5.00 pm 20 Feb 06.	Dean/Trevor/ Michael
Water Meters	Report on progress	Develop a policy	Dean
Vacant Blocks	Mowing vacant blocks prior to building	Develop a policy	Dean

**Community and Social Meeting 10.00 am**

**Attendance:** Michael Rowland, Peter McCulkin, Carrie Gay, Patsy Hudson, Trevor Snodgrass, Ian Pressley, Dean Kneebone.

**Apologies:** Joy Campos, Greg Finch

**Confirmation of Previous Minutes**

Moved	Seconded	Result	Any amendments to be made
Michael Rowland	Patsy Hudson	Carried	No

**Business Arising from Previous Minutes 27<sup>th</sup> January 2006**

Item	Information	Action/Recommendation	Required By
400 <sup>th</sup> anniversary Duyfken	Letter to Victorian College of Arts	Donation of \$3K and in kind support of \$3K. Council Chambers available free of charge	Ian Pressley

Library Funding	Library/School Holiday activities	Look at School Holiday Program	Trish Bassett
Adopt a Road	Develop Plan	Organize committee	Carrie Gay/ Ian Presley
Fishing Comp	Conduct on 21-23 Jul 2006	WTA to facilitate Coordinator and Committee	Peter McCulkin

**Business**

Item	Information	Action/Recommendation	Required By
Reconciliation	Nil		
Hospital	Next meeting re hospital is being held next week		
Combined Community Library	Nil		
Heritage & Environment	Nil		
Events	Nil		
Sport and Rec	Complaint regarding cost of Pool Keys – Val MacIntosh	Ian advised that 2 independent occupation and health people are to give a report to the authority. Scott to draft a response.	Scott North
Animal Control	Permit for extra dog – 40B Circular Way  Letter from Marinus Hofman  Permits for extra Dogs – Jeff Lewis	Recommended that 2 <sup>nd</sup> dog application be approved. Moved Trevor Snodgrass seconded Michael Rowland. <u>Carried</u> Peter McCulkin dissented. A letter be sent to Comalco advising of approval of application and that the Authority requests that formal discussions take place for the development of landlord/tenant arrangements for pets on Comalco properties given the authorities current wide ranging review of dog bylaws. Fine stands and will require registration if they still have pups along with an application for keeping of an extra dog.  Need to review current permit system with a view of fading out over a period of time extra dog permits. This will follow up with formal discussions with Comalco. An amended policy should be formalized by the next meeting.	

**General Business**

Item	Information	Action/Recommendation	Required By
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Keep Australia Beautiful	Tidy Towns Comp	The Authority not proceed this year with the Tidy Towns Competition.	
400 <sup>th</sup> anniversary Duyfken	Letter to Victorian College of Arts	Donation of \$3K and in kind support of \$3K. Council Chambers available free of charge	Ian Pressley
Library Funding	Library/School Holiday activities	Look at School Holiday Program	Trish Bassett
Fishing Comp	Conduct on 21-23 Jul 2006	WTA to facilitate Coordinator and Committee. Peter gave a verbal report on current position, proposed possible location.	Peter McCulkin

### Works and Engineering Meeting 11.00 am

**Attendance:** Michael Rowland, Peter McCulkin, Carrie Gay, Trevor Snodgrass, Ian Pressley, Dean Kneebone, Jeff Lewis, John Graham arrived 1.00 pm

**Apologies:** Joy Campos, Greg Finch

#### **Confirmation of Previous Minutes**

Moved	Seconded	Result	Any amendments to be made
Patsy Hudson	Peter Mc Culkin	Carried	No

#### **Business Arising from Previous Minutes 27<sup>th</sup> January 2006**

Item	Information	Action/Recommendation	Required By
Drainage	Email form Gloria Ritchings	Advise in writing	Jeff Lewis

	<p>Proposed Shopping Centre at Kerr Point and Christie Car parking.</p> <p>Landscaping of duplex/house blocks</p> <p>Keeping of horses in the old orchard next to Regen.</p> <p>Letter regarding Croc Radio interfering with other reception.</p>	<p><b>Recommendation:</b> That the design revert back to the previous proposal that there is 1 row of parking at the front and 1 row at the rear of the proposed shopping centre.</p> <p>A meeting be held between the WTA and Bexalaw to discuss the traffic flow in and out of the shopping centre.</p> <p><b>Moved Trevor Snodgrass, Seconded Carrie Gay. Carried</b></p> <p>Jeff to send a letter advising that legal action is now going too taken due to landscaping not being carried out.</p> <p>Jeff to report back to the committee on the local laws in relation to keeping of animals in the town boundary.</p> <p>A letter is sent advising that action is currently being taken in relation to the tower.</p>	<p>Jeff Lewis</p> <p>Jeff Lewis</p> <p>CEO</p>
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**Business**

Item	Information	Action/Recommendation	Required By
<p>Town Planning</p> <p>Jeff Lewis</p>	<p>Wayne Forrest Show Cause Response</p> <p>Monthly Report</p>	<p>The Authority discussed the show cause notice and read the report documentation.                      Recommendation that the enforcement notices to be issued action be continued.                      Moved Peter McCulkin Seconded Michael Rowland. Trevor Snodgrass dissented</p> <p>Jeff presented his monthly report.</p> <p>Discussion with Goodline is required to look at issue of car parking in Iraci Avenue</p>	<p><u>Carried</u></p>

Item	Information	Action/Recommendation	Required By
Home Occupation	Sale of Motorbike Parts Objection letters from 11 and 13 Munding	Swimming pool issue. Pool attendant is not to sell goods from the office.  Recommended that the application for sale of motorbike parts be disallowed and that any bike mechanical repair operations cease forthwith.	
Water Testing Results	Acceptable	Moved Michael Rowland Seconded Trevor Snodgrass.	
Proposed Shopping Centre Nanum	Letter from Bexalaw Pty Ltd dated 15 Feb 2006          Landscaping of duplex/house blocks  Keeping of horses in the old orchard next to Regen.	Noted   Recommended that the 13 double car parks be removed from proposed plan and that the exit from the proposed shopping centre be on their property. Should they choose to use the property being offered by Comalco then that land will be subject to a material change of use application. The 13 double car parks to be removed will still be required to be absorbed in the car parking plan.  Moved Trevor Snodgrass Seconded Michael Rowland. Peter McCulkin descended and Joy Campos descended by proxy.  Jeff to send a letter advising that legal action is now going too taken due to landscaping not being carried out.  Jeff reported back to the committee on the local laws in relation to keeping of animals in the town boundary.  Permission to keep horses, goat, sheep, swine (Section 4.1E of the Weipa Town Local Law Policy no 6) will not be approved within the Town boundary.	

Item	Information	Action/Recommendation	Required By
		Moved Trevor Snodgrass Seconded Michael Rowland. Carrie Gay descended.	

**General Business**

Item	Information	Action/Recommendation	Required By
Pool	Conduct Safety Audit on Pool Floor	Two independent Occupation health and safety officers will do a risk assessment on the swimming pool and report back to the Authority at the next meeting.	Jeff
Signs	Letter from Rob Atkinson regarding Interpretative Signs at Nanum	Sign of interpretative names at Nanum is supported by the Town Authority. Letter to GM	CEO

**Planning and Development Meeting**

**Attendance:** Michael Rowland, Peter McCulkin. Carrie Gay, Patsy Hudson, Trevor Snodgrass, Ian Pressley, Dean Kneebone, John Graham

**Apologies:** Joy Campos, Greg Finch

**Confirmation of Previous Minutes**

Moved	Seconded	Result	Any amendments to be made
Carrie Gay	Trevor Snodgrass	Carried	No

**Business Arising from Previous Minutes 27<sup>th</sup> January 2006**

Item	Information	Action/Recommendation	Required By
Boat Ramps	Wash down facility Evans Landing	Peter/Trevor and Jeff to provide a costing and design work for the project.	Peter/Trevor and Jeff
Lions	Relocation of Park	Meet with the Lions Club to discuss moving to the Football Field with management rights to the whole area.	Trevor and Michael
Tourism	Memberships to Tourism Tropical North Qld	Rebecca to apply for the membership.	Rebecca Bechly
Maps	Colour Map for Weipa	CEO to look at costings for a new tourist information map	Ian Pressley

Letter from Mrs Witherspoon	Seeking support for the fencing and the reopening of the road to Bertihagh	CEO to write to Mrs Witherspoon advising that the WTA fully support the road reopening and will assist where possible.	Ian Pressley
Proposed Broadwalk Evans Landing area	Clean up, shelter and BBQ at Gongbung and proposed board walk from Western side of the boat ramp to Mangroves.	Peter McCulkin to liaise with Scott North and Justin Shiner to draw up a design	Peter McCulkin

**Business**

Item	Information	Action/Recommendation	Required By
Boat Ramps	Wash down facility Evans Landing	Peter/Trevor and Jeff to meet and discuss the project	
Aquatic Centre Sports Complex			
Cemetery			
Tourism	Membership to TTNQ	Dean to check	
Youth			

**General Business**

Item	Information	Action/Recommendation	Required By
WTA Vision	See attached notes for discussion	To be followed up at next meeting	Peter McCulkin

Lions	Relocation of Park	Trevor gave a verbal report to the Authority members. Trevor to do the costings for submission to the General Manager Comalco. Discussions to be held with Peter Ahmat on the loss of the old Rugby Building.	Trevor Snodgrass
Maps	Colour Map for Weipa	CEO to look at costings for a new tourist information map	CEO
Letter from Mrs Witherspoon	Seeking support for the fencing and the reopening of the road to Bertihagh	CEO to write to Mrs Witherspoon advising that the WTA fully support the road reopening and will assist where possible.	CEO
Proposed Broadwalk Evans Landing area	Peter gave a verbal report	More information at the next meeting	Peter Mc Culkin
Chalco	Newspaper Story	Letter be sent to the General Manager of Chalco seeking a meeting with the Authority on what the Authority can offer in Weipa	Michael Rowland

Meeting  
 Closed at 2.00 pm