

MINUTES

Weipa Town Committee Meeting

16th December 2004

Council Chambers

Commenced at 8:14am

Chairperson's Report – Michael Rowland 8:14am

Attendance: Michael Rowland, Peter McCulkin, Zara Cresswell, Greg Finch, Ian Pressley, Dean Kneebone, Rebecca Bechly – Minute Taker
Trevor Snodgrass joined the meeting at 8:39.

Apologies: Carrie Gay

Confirmation of Previous Minutes

Moved	Seconded	Carried	Any amendments to be made
Greg Finch	Peter McCulkin	Carried	No

Business Arising from Previous Minutes 18th November 2004

Item	Information	Action/Recommendation	Required By

Business

Item	Information	Action/Recommendation	Required By
ROCCY	Torres Shire Council Letter to Gordon Nuttle supporting the 'New Regional Hospital'.		
CYPDA			
WCRCG			
WCCCA			
WTTOG			
WCC Management Board			
Communication Strategy			
Self Determination			

General Business

Item	Information	Action/Recommendation	Required By
Michael Rowland	Comalco funding to Town Office	Next year Annabelle Scott will be creating CEA's for the Town Office for the Capital and Operation Programs.	
	Comalco Land Sales	Stage 2 Nanum Subdivision will be offered for sale in late January 2005.	
Greg Finch	Sale Housing Situation Update	Greg updated the committee.	

Verification of Recommendations from today's minutes

Moved	Seconded	Details	Carried
Michael Rowland	Zara Cresswell	That the recommendations from today's minutes be accepted.	Carried

Administration and Finance Meeting – Chairperson Zara Creswell 8:56am

Attendance: Zara Creswell, Michael Rowland, Peter McCulkin, Trevor Snodgrass, Greg Finch, Ian Pressley, Dean Kneebone, Rebecca Bechly – Minute Taker

Apologies: Carrie Gay

Confirmation of Previous Minutes

Moved	Seconded	Carried	Any amendments to be made
Zara Creswell	Trevor Snodgrass	Carried	No

Business Arising from Previous Minutes 18th November 2004

Item	Information	Action/Recommendation	Required By
Volunteer Marine Rescue	Rates for Lot 536 Evans Landing.	Recommendation: Dean to write off rates for this block	DCEO

Business

Item	Information	Action/Recommendation	Required By
Deputy CEO Report	Deputy CEO presented his report to the committee. Rate Assessment 448-0-0 Rates Assessment 2112-0-0 are currently paying \$1,000 per month.	Recommendation: Trevor Snodgrass to approach the owner before any further action be taken on the outstanding rates. Recommendation: DCEO to the solicitors requesting letters be sent to Owner regarding their arrears.	Trevor Snodgrass Deputy CEO
Rev & Exp Report			
Budget	Bike Track Street Lighting -	Recommendation: Jeff Lewis to investigate the costing of the bike track project which was held over from last years budget. CEO to investigate funding made available to communities in the Cape for street lighting, CEO to advise committee if Town Office is eligible.	Jeff Lewis CEO
Accounting			
Policies			
Meetings			
Legal Matters			
Audits			

General Business

Item	Information	Action/Recommendation	Required By
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TPG	Hibberd library agreement. DCEO requests permission to purchase Telstra Broadband for Town Office and Library.	Recommendation: To purchase Telstra Broadband for Town Office and Library.	DCEO
Practical	User Group Registration	Recommendation: That Dean and Rebecca attend. Dean to provide a total costing of the trip to the next meeting. Rebecca to search for cheaper flights on the internet.	DCEO Rebecca
NRM	Letter accepting the Strategic Asset Management Plan.	Copy available from Dean. Noted by members.	

Verification of Recommendations from Today's minutes

Moved	Seconded	Details	Carried
Greg Finch	Trevor Snodgrass	That the recommendations from today's minutes be accepted.	Carried

Community and Social Meeting – Chairperson Carrie Gay – 9:39am

Attendance: Michael Rowland, Peter McCulkin, Greg Finch, Trevor Snodgrass, Zara Cresswell, Ian Pressley, Dean Kneebone, Rebecca Bechly – Minute Taker.

Apologies: Carrie gay

Confirmation of Previous Minutes

Moved	Seconded	Carried	Any amendments to be made
Trevor Snodgrass	Zara Cresswell	Carried	No

Business Arising from Previous Minutes 18th November 2004

Item	Information	Action/Recommendation	Required By

Business

Item	Information	Action/Recommendation	Required By
Reconciliation			
Hospital			
Combined Community Library			
Heritage and Environment			
Library Report			
Animal Control			
Local Laws			
Events	Christmas Lights Comp	Michael and Carrie to drive around Town on Friday night to judge the lights competition.	Michael and Carrie

Item	Information	Action/Recommendation	Required By
	Australia Day		
9:00am Scott North	Monthly Report		

General Business

Item	Information	Action/Recommendation	Required By
Email	Australian Shakespeare Company		

Verification of Recommendations from today's minutes

Moved	Seconded	Details	Carried
Peter McCulkin	Trevor Snodgrass	That the recommendations from today's minutes be accepted.	Carried

Works and Engineering Meeting – Chairperson Trevor Snodgrass – 11:20am

Attendance: Trevor Snodgrass, Greg Finch, Peter McCulkin, Michael Rowland, Zara Cresswell, Ian Pressley, Dean Kneebone, Rebecca Bechly – Minutes

Apologies: Carrie Gay

Confirmation of Previous Minutes

Moved	Seconded	Carried	Any amendments to be made
Greg Finch	Peter McCulkin	Carried	No

Business Arising from Previous Minutes 18th November 2004

Item	Information	Action/Recommendation	Required By
Recommendations from minutes	Recommendations from Works and Engineering for 19 th November 2004.	Moved Michael Rowland, Seconded Peter McCulkin, Carried.	

Business

Item	Information	Action/Recommendation	Required By
Asset Supervisors Report See Attached	Safety Water and Sewerage	Jeff Lewis advise to next meeting about the water samples and any queries from the committee.	Jeff Lewis
	Roads	Maintenance work done on roundabouts – stop/go signs	Jeff & Trevor
	Contracts		

Item	Information	Action/Recommendation	Required By
	Drainage Town Planning Maintenance Capital/Op Projects	Recommendation: To accept the Temporary Caretakers accommodation.	
Connell Wagner Report	December 2004 Report	Noted by members	

General Business

Item	Information	Action/Recommendation	Required By
Dog Kennels Evans Landing	The committee talked about future plans for the Evans Landing Dog Kennels. (Relocation of)		
Connell Wagner	Final Urban Design Report	Bruce Hedley to take action from recommendations of this report. Committee to read report and discuss at next meeting.	Bruce Hedley

Verification of Recommendations from today's minutes

Moved	Seconded	Details	Carried
Trevor Snodgrass	Michael Rowland	That the recommendations from today's minutes be accepted.	Carried

Planning and Development Meeting – Chairperson Peter McCulkin – 11:41

Attendance: Michael Rowland, Peter McCulkin, Trevor Snodgrass, Zara Cresswell, Dean Kneebone, Ian Pressley, Rebecca Bechly – Minute Taker

Apologies: Carrie Gay

Confirmation of Previous Minutes

Moved	Seconded	Carried	Any amendments to be made
Trevor Snodgrass	Greg Finch	Carried	No

Business Arising from Previous Minutes 18th November 2004

Item	Information	Action/Recommendation	Required By
Volley Ball Court		A scope to be done and obtain quotes for the job	Jeff Lewis

Business

Item	Information	Action/Recommendation	Required By
Boat Ramps	The opening of the boat ramp is on Saturday 18 th December 2004 starting at 4:00pm.	DCEO to organize a P.A system and lectern for the event.	DCEO
Aquatic Centre Sports Complex	Minister for Sport – Funding under Majors Program. Scott North – 12:32 – Funding for Aquatic Centre.	Recommendation: Scott to proceed with the application through Weipa Sports Association. CEO to liaise with Comalco to pursue the funding issue with The State Government.	Scott North CEO
Tourism			
Youth	The committee talked about possible areas for a youth hangout.		

Zara Creswell left the meeting at 12:47

General Business

Item	Information	Action/Recommendation	Required By
Ports Corp Qld	2003/2004 Annual Report Available from Rebecca on request	Noted by members	
Bexalaw	Application for concrete batching plant	Recommendation: The committee approves the application for 12 months only, subject to EPA. The block is to be left in the same state block was given to them. See photos)	
Alstonia Drive	To meet new condition.	Recommendation: That the applicant be advised the front unit is to have a bull nose veranda structure.	

Verification of Recommendations from Today's Minutes

Moved	Seconded	Details	Carried
Michael Rowland	Trevor Snodgrass	That the recommendations from today's minutes be accepted.	Carried