

MINUTES

Weipa Town Committee Meeting

21st July 2005

Commenced at 8:15am in the Council Chambers

Chairperson's Report - Michael Rowland - 8:15am

Attendance: Michael Rowland, Trevor Snodgrass, Carrie Gay, Peter McCulkin, Patsy Hudson, Ian Pressley, Dean Kneebone, Rebecca Bechly - Minute Taker

Apologies: Greg Finch, Joy Campos

Confirmation of Previous Minutes

Moved	Seconded	Carried	Any amendments to be made
Patsy Hudson	Carrie Gay	Carried	No

Business Arising from Previous Minutes 16th June 2005

Item	Information	Action/Recommendation	Required By
Communication Strategy	CEO and Scott North to meet with Graham Mannix to discuss his role as the Western Cape Representative	Rebecca Bechly to organize a meeting between Graham, Scott and Ian	Rebecca Bechly

Business

Item	Information	Action/Recommendation	Required By
ROCCY	The next ROCCY meeting is to be held on the 16 th August 2005 in Weipa.	CEO's to attend	
CYPDA			
WCRCG			
WCCCA			
WTTOG			
WCC Management Board			
Communication Strategy			
Self Determination			

General Business

Item	Information	Action/Recommendation	Required By
Rate Payers Association	Letter 1 - Pensions - Council rebate of \$100 per half year will apply subject to annual application for rebate.	Dean Kneebone to write to the Weipa Ratepayers Association advising of the approval for the pension rebate.	Dean Kneebone

	Letter 2 – Normalisation	CEO to send a letter advising of the issues involved in normalization.	CEO
	Letter 3 – Advertising of meetings	CEO to reply. Will use website to advertise these dates. Ask Weipa Bulletin if they can advertise the Weipa Website and meeting dates	CEO
	Letter 4 – GST	CEO to write to the Weipa Ratepayers association advising of current ruling on GST.	CEO
Surveillance around town	Dean to report back at the next committee meeting with costings.	Dean to obtain prices and report back to next meeting	DCEO
Meeting with Local Government Minister Re: Town Boundaries	Michael met with Desley Boyle regarding the issues of boundary changes. Desley will follow up with Department of Natural Resources and Mines on the application put in from Weipa Town.		

Verification of Recommendations from today's minutes

Moved	Seconded	Details	Carried
Michael Rowland	Trevor Snodgrass	That the committee accepts the minutes from today's minutes.	Carried

Administration and Finance Meeting – Chairperson Zara Creswell – 9:15am

Attendance: Trevor Snodgrass, Patsy Hudson, Carrie Gay, Peter McCulkin, Dean Kneebone, Rebecca Bechly – Minute Taker.

Apologies: Greg Finch, Joy Campos.

Confirmation of Previous Minutes

Moved	Seconded	Carried	Any amendments to be made
Carrie Gay	Peter McCulkin	Carried	No

Business Arising from Previous Minutes 16th June 2005

Item	Information	Action/Recommendation	Required By
Budget	To be place on the website in August.		Dean Kneebone

Business

Item	Information	Action/Recommendation	Required By
Deputy CEO	Landscaping for the new subdivision.	Dean to talk to Penny Mackintosh about planting trees on	Dean Kneebone

Item	Information	Action/Recommendation	Required By
Report		footpaths throughout Nanum subdivision 2. Dean to get back to the committee with information.	
Rev & Exp Report	Dean presented the rev and exp report to the committee.		
Budget	Attached are minutes from special budget meeting held on the 27 th June.		
Accounting			
Policies			
Meetings			
Legal Matters			
Audits			

General Business

Item	Information	Action/Recommendation	Required By
Letter from Tim Forsyth	Camera Kits for trucks etc. at wholesale prices.		
C.Y.P.D.A	Renewal of memberships.	Dean to confirm that the CYPDA is still up and running and to get back to the committee.	Dean Kneebone

Verification of Recommendations from Today's minutes

Moved	Seconded	Details	Carried
Patsy Hudson	Trevor Snodgrass	That the minutes from today's minutes be accepted.	Carried

Community and Social Meeting - Chairperson Carrie Gay - 9:41am

Attendance: Carrie Gay, Patsy Hudson, Peter McCulkin, Trevor Snodgrass, Dean Kneebone, Rebecca Bechly - Minute Taker

Apologies: Greg Finch, Joy Campos,

Confirmation of Previous Minutes

Moved	Seconded	Carried	Any amendments to be made
Peter McCulkin	Patsy Hudson	Carried	No

Business Arising from Previous Minutes 16th June 2005

Item	Information	Action/Recommendation	Required By
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Toilets at the Lakes	There is a need for new toilet facilities and electricity at the lakes.	Jeff to look at costs and get back to committee. Jeff to obtain prices for the Hybrid Toilets (See Peter McCulkin) and any other suitable options.	Jeff Lewis
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Business

Item	Information	Action/Recommendation	Required By
Reconciliation			
Hospital	Letter from Warren Entsch regarding the Renewal of the Weipa Hospital Letter from Jason O'Brien regarding the proposed creation of a new regional health precinct in Weipa.		
Combined Community Library			
Heritage & Environment	Sue Gould – 1:00pm on behalf of Birds Australia Frigate Birds nesting around Weipa.	CEO to write to Comalco in relation to timbered area off Florence Hibberd drive, which is a known habitat of frigate birds. WTO would like to see this area kept as an environmental reserve. Copy to Cook Shire and Ports Corp and Sue Gould.	CEO
Local Laws	Noise – Complaint regarding noise and lack of Police assistance. Dean advised he spoke with Davey Knight about the issue. A letter was sent to Davey advising that this is a police issue.	Dean has placed nuisance laws brochures in the Weipa Bulletin to advise the public of the laws. A copy of the nuisance law brochure be given to Comalco Infrastructure.	Dean Kneebone Rebecca Bechly
Events	Australian Shakespeare – funding for the concert to be held on the 3 rd September 2005 at the Lions Club.	Rebecca to prepare a cheque for \$2000 to be donated for the event. This money is to come out of Community and Cultural.	Rebecca Bechly
Sport and Rec	Scott North presented his report at 10:00am See attached report.	Scott to talk to Swimming Club in relation to their organization applying for funding for the swimming pool.	Scott North
Animal Control Monthly Report June 2004	13 Incident Reports 6 complaints – 4 Barking Dogs 2 Exceeding Dog Numbers 4 Dogs Impounded 2 Dogs disposed of by the vet 1 Yard inspection for extra dog permit	Noted by members	

Item	Information	Action/Recommendation	Required By
	4 Fines issued 134 Dogs registered under the new annual rule Kennels were fully utilized for June. Greg Bassett was away for 10 days in June.		

General Business

Item	Information	Action/Recommendation	Required By
Letter from Warren Truss	Visit to Weipa to discuss quarantine issues for Cape York. Ian briefed the committee on the quarantine issues in the Cape.		
Holidays Act 1983	Public Holiday in 2006.	Committee agreed to stick with the Cairns Show Holiday date as the Weipa Public holiday.	
Greg Bassett	Local Residents permits.	A letter to be written to Greg Bassett advising that the Town Committee is responding to these issues. CEO to write to Napranum Council with concerns of the local residents permits.	CEO CEO
Ports Corp	New Logo	Noted by members.	
Minister for Emergency Services	Subsidy Program Invitation to apply.	Scott to apply for this subsidy.	Scott North
Dept. Employment and Training	2005/2006 State Budget	Noted by members.	
News Release	Govts to boost roads funding		
Dept of the Premier and Cabinet	Australian of the Year Awards 2006. Nomination forms can be obtained from Rebecca.	Carrie suggested nominating Jenny Bellinger. Carrie to write an application.	Carrie Gay
Tidy Towns Comp	Weipa has one the Young legends award for 2005.	Michael to organise to attend Western Cape College assembly and present the award to the leadership group.	Michael Rowland

Verification of Recommendations from today's minutes

Moved	Seconded	Details	Carried

Works and Engineering Meeting – Chairperson Trevor Snodgrass – 11:25am

Attendance: Michael Rowland, Trevor Snodgrass, Patsy Hudson, Peter McCulkin, Carrie Gay, Jeff Lewis, Dean Kneebone, Ian Pressley, Rebecca Bechly – Minute Taker, Peter Miller – Weipa Bulletin.

Apologies: Greg Finch and Joy Campos.

Confirmation of Previous Minutes

Moved	Seconded	Carried	Any amendments to be made
Michael Rowland	Patsy Hudson	Carried	No

Business Arising from Previous Minutes 16th June 2005

Item	Information	Action/Recommendation	Required By

Business

Item	Information	Action/Recommendation	Required By
Asset Supervisors Report	Safety There has been several break-ins this week: Community Care and Weipa Kindy/Preschool There is a need for security around the town.	Expressions of interest for a security business be placed in the Weipa Bulletin.	Jeff Lewis
See Attached	Speeding Cars around Nanum Subdivision area	Letter to be send to the Weipa Police request for speed controls around the Nanum area, particularly Pandanus and Christie Avenue areas.	CEO
	Jeff is obtaining prices to remove unsafe trees which are close to roads.	Jeff to obtain prices for the removal of the unsafe trees.	Jeff Lewis
	Water, Sewerage and Drainage Jeff and Rob Potter (Goodline) attended a backflow prevention course in Cairns. Backflow devices are to be installed.	Jeff to contact Rob Potter asking for a quote to prepare an audit and cost estimate for the installation of backflow devices.	
	Roads Line marking will be held off until the road sealing program so we can use their contractor.		

Item	Information	Action/Recommendation	Required By
	<p>Contracts Cleanaway are going back to collecting rubbish by ½ the town done on Monday, 1/2 on Tuesday then again ½ Thursday and ½ Friday.</p> <p>Town Planning and Building 2 Alstonia - Non compliance for illegal structures. 34 Alstonia -Non compliance for illegal structure.</p> <p>Material Change of Use for Lot 89 and 85 Christie for a duplex site.</p> <p>Camping Grounds has been sent a letter advising to shift barriers off beach area. The area has been re surveyed for proposed fencing off area.</p> <p>Maintenance Pool shade covers to be put back up this month.</p> <p>Capital/Op Projects CEA's, Scope of works and tenders will be done in August for works to be expected to start in September.</p>	<p>The committee agreed not to approve this application.</p>	

General Business

Item	Information	Action/Recommendation	Required By
Letter from Len Reilly	Re: Accommodation at 30 Alstonia Drive	CEO to write to Len Reilly advising him that he removes all temporary accommodation from 30 Alstonia Drive.	CEO

Verification of Recommendations from today's minutes

Moved	Seconded	Details	Carried
Michael Rowland	Trevor Snodgrass	That the committee accepts the minutes from today's minutes.	Carried.

Planning and Development Meeting - Chairperson Peter McCulkin - 1:30pm

Attendance: Peter McCulkin, Michael Rowland, Trevor Snodgrass, Patsy Hudson, Carrie Gay, Jeff Lewis, Dean Kneebone, Ian Pressley, Rebecca Bechly - Minute Taker, Peter Miller - Weipa Bulletin.

Apologies: Greg Finch and Joy Campos.

Confirmation of Previous Minutes

Moved	Seconded	Carried	Any amendments to be made
Michael Rowland	Patsy Hudson	Carried	No

Business Arising from Previous Minutes 16th June 2005

Item	Information	Action/Recommendation	Required By
Boat Ramp Wall	Work on the boat ramp wall.	CEO, Trevor, Peter and Jeff to meet and discuss possible work on the boat ramp wall whilst tides are low.	CEO, Trevor Peter and Jeff

Business

Item	Information	Action/Recommendation	Required By
Boat Ramps	See above		
Aquatic Centre Sports Complex			
Tourism	Peter McCulkin has had conversations with Bertihagh owners about a gazetted road through Stones Crossing. Draft Marketing Cape Tourism Plan The committee discussed concerns of possible impact of the Amp in the relation to tourism in this area.		
Youth	Skate Park	CEO and Scott to investigate the liability for insurance for	CEO and Scott

Item	Information	Action/Recommendation	Required By
		proposed Skate Park	

General Business

Item	Information	Action/Recommendation	Required By
Relocation of The Weipa Lions Club	Proposal done by Power Graham and Dempsey Architects Cairns. There are issues of land tenure.		
Local Residents Permits	The committee raised it's concerns of the lack of consultation in relation to the permits system.	CEO to write to Napranum Council and Land and Sea with concerns of the local residents permits. A statement to be placed in the Weipa bulletin advising the public that the committee is going to write to Napranum Council and will report back once a reply has been received.	CEO and Peter McCulkin CEO and Peter McCulkin

Verification of Recommendations from Today's Minutes

Moved	Seconded	Details	Carried
Carrie Gay	Trevor Snodgrass	That the committee accepts the minutes from today's minutes.	Carried

MEETING CLOSED AT 2:30pm