

Minutes 18 December 2009

Meeting to be held at 8.30am in the Council Chambers
Hibberd Drive
Weipa

WTA General Meeting Minutes – 18 December 2009

OPENING OF MEETING

Meeting commenced at 8.30am

ATTENDANCE

Carrie Gay (WTA Chairperson)

Peter Miller (WTA Deputy Chair)

Peter Graham (WTA Member)

Shane Bousen (WTA Members)

John Graham (RTA Representative)

Karen Gill (RTA Representative)

Ernest Madua Snr (Traditional Owner Representative)

Joan Stratton (WTA Director of Planning and Infrastructure, Acting CEO)

Joanne Jacobson (WTA Director of Corporate and Finance)

Andrea Cardenzana (WTA Finance Officer - Minutes)

APOLOGIES

Ian Pressley (WTA Chief Executive Officer)

ABSENT

GUESTS (by Invitation)

CONFIRMATION OF PREVIOUS MINUTES

Recommendation: That the WTA adopt the minutes of: the General Meeting held 20th November 2009 as a true and accurate record.

Attachment: Meeting Minutes

Discussion around the actual outcome of the item 4.1.2. Lakes Beautification Program.

Resolution: That the WTA adopt the minutes of: the General Meeting held 20th November 2009 as a true and accurate record.

Moved: Peter Graham. **Seconded:** Karen Gill. **Carried.**

P Miller & S Bousen voted against

WTA General Meeting Minutes – 18 December 2009

1. CHAIRMAN'S BUSINESS (Carrie Gay)

1.1. CORRESPONDANCE

Carrie Gay received a letter in regards to Lobbying and the changes involved in this. John Graham feels that perhaps this should be shared as there may be a lot of parliamentary involvement in times to come. All relevant correspondence to be presented to all members.

1.2. BUSINESS ARISING

NIL

1.3. BUSINESS ITEMS

1.3.1. Item: Chair's Report

Chair to Report

Carrie Gay raised the concern that Weipa citizens are lacking representation during the meetings of the regional partnership agreement. Through the Chamber of Commerce, it was suggested that Weipa Town has a representative, however, in the past it was suggested to Carrie that Rio Tinto represent the town at these meetings. The regional partnership agreement discuss items such as Indigenous training and employment but also touch on items such as land tenure. Carrie feels that Weipa Town should have representation and wonders if the WTA should seek legal advice regarding expansion for Weipa Town. The RPA meetings have been unsuccessful in recent times. Mayors of Napranum and Aurukun are involved in the meetings and have signatory representation, however, Weipa Town have no signatory representations on the board. The members of Weipa Town are concerned at the lack of representation for Weipa.

Meeting with Qantas Link. Carrie Gay was advised that Rio Tinto went into discussion regarding the morning flights in and out of Weipa and was informed that Qantas link have no intention of bringing back the early morning flight.

Carrie Gay reports on meeting with Joanne Scarini (RTA General Manager) who is concerned with the cleanliness of the town at the moment. There is quite a lot of rubbish left lying around in the streets and residents have been dumping quite a lot of rubbish in the surrounding bush land. WTA Staff report that Police are responsible for policing residents tying down loads and at this stage there are no littering laws as such WTA staff do act on illegal dumping and in the past have issued fines. John Graham adds that there is a culture developing with residents tossing rubbish out the window. WTA members would like to see the employment of a local laws officer as soon as possible so there is someone out and about and implement some bylaws in regards to rubbish and suggested getting Clean-away involved. It was suggested by WTA members that perhaps education in regards to recycling as well as the above mentioned items may decrease the littering culture around town. Peter Miller suggested implementing a local law on littering. WTA Staff advise that implementing local laws on things such as littering is a lengthy process and hard to implement while we have no officer to enforce it.

Safety Milestone for Rio Tinto – If Rio Tinto make the safety milestone of 150 days they would donate a sum of money towards the Lakes Beautification Project. Joanne Scarini also mentioned her concern in the time it has taken to fill our vacant roles. WTA members raise concern at the lengthy Employment process, John Graham defends this process due to the fact that this process makes sure that the best possible candidate is chosen for the role.

Carrie Gay feels that we need to minute the changes in recommendations/ resolutions more readily. This may involve the purchase of a tape recorder. WTA members question the legal requirement in regards to this do we require a transcript or a basic synopsis of the minutes. WTA members discuss the need to understand the legal implications in regards to privacy. John Graham flags his discomfort as although there are benefits there are also downsides. Karen Gill suggests investigating privacy legalities. Shane Bousen would like to know who decides which policies we follow and which we don't, he doesn't believe that the protocols are being followed, he is also concerned that the minutes are not available until the next meeting – WTA staff advised that they are available to members straight after the meeting, however, recently they have not been requested, in usual process draft minutes would be E-mailed after the meeting for comments this is something that can be implemented as a protocol and was actually put into practise at one stage, however no members had offered feedback. John Graham makes the suggestion that as of this meeting we will start implementing these suggestions that have been raised and go from there. Peter Graham feels strongly that if you are sitting in "this room" as a public forum there should be no fear of having views and opinions expressed during the meeting minuted.

WTA General Meeting Minutes – 18 December 2009

WTA members give their condolences to the Rehn Family at their recent loss and a sympathy card is to be sent to the family. Carrie Gay received a phone call from a distraught lady indicating that things like this wouldn't happen if the youth of Weipa had things to do around town such as a skate park.

Ernest Madua Enters meeting at 9.02am

1.3.2. Item: Weipa Governance Project (standing agenda item)

Peter Graham feels that the WTA members need someone with expertise in the right areas when it comes to making decisions – overseeing the information that comes to the WTA and offering advising regarding the decisions they need to make. WTA to make investigation as to who/what people do we need wether it be legal expertise/urban design etc.

There's been no significant progress to report.

Carrie Gay departs meeting at 9.24am

1.3.3. Item: CEO's Report

Recommendation: That the CEO's report be received as presented.

Attachments: CEO's Reports (to be presented at the meeting)

Peter Miller pointed out that the CEO's achievements for the month may not have been updated. And in people commitment it states agendas forwarded one week prior to meeting (the wording needs to be changed as per WTA protocols). Remove the item on town boundaries as it is no longer relevant.

Resolution: That the CEO's report be received as presented with the above amendments.

Moved: Peter Miller. **Seconded:** Karen Gill. **Carried.**

14. MEMBERS ITEMS

NIL

15. GENERAL BUSINESS

NIL

WTA General Meeting Minutes – 18 December 2009

2. ADMINISTRATION AND FINANCE (Committee Chair: Karen Gill)

2.1. CORRESPONDANCE

NIL

2.2. BUSINESS ARISING

NIL

2.3. BUSINESS ITEMS

2.3.1. Item: Chair's Report

Chair to Report

2.3.2. Item: WTA Rates Budget Financial Reports

Recommendation: That the WTA Members receive the reports as presented.

Attachments: Balance Sheet & Income Statement

Resolution: That the WTA Members receive the reports as presented.

Moved: Peter Graham. **Seconded:** Shane Bousen. **Carried.**

Carrie Gay re-enters meeting at 9.35am.

WTA Staff member advises that Changes to the Annual Plan is to be presented next meeting.

2.4. MEMBERS ITEMS

NIL

2.5. GENERAL BUSINESS

NIL

Joanne Jacobson departs meeting at 9.45am

WTA General Meeting Minutes – 18 December 2009

3. COMMUNITY AND SOCIAL (Committee Chair: S Bousen)

3.1. CORRESPONDANCE

- 3.1.1 Item: Thankyou letter from Western Cape College for funding

3.2. BUSINESS ARISING

- 3.2.1 Item: Weipa Aquatic Centre – Weekend & Public Holidays Operating Hours Trial

Carrie Gay reports that 75 members of the public at the pool during the hours of 11am – 2pm during the trial weekend times. Carrie suggests that the trial go for 3 months rather than one month. WTA Staff advise that there may be staffing issues in relation to this and the implications of the management of the pool is currently unknown at this stage. Shane Bousen can't understand why there are issues in changing the pool hours as the management of the pool is a paid position. WTA Staff try to explain that the contractors are not just providing lifeguards but are managing the pool there is a lot that they need to take into consideration when changing hours etc.

3.3. BUSINESS ITEMS

- 3.3.1. Item: Report from the Committee Chair

Attended the WCCCA Meeting with Carrie Gay.

3.4. MEMBERS ITEMS

Peter Graham was able to go to the Gold Coast to investigate the purchase of a movie screen for the WTA and found one for \$23,000 rather than the original quote of \$37,500. He will still need to have further training to erect and collapse the unit.

Resolution: That the WTA allocate \$25,000 CAPEX for the purchase of the screen/sound system/projector for the screening of monthly movies for the community.
Moved: Carrie Gay. **Seconded:** Shane Bousen. **Carried.**

3.5. GENERAL BUSINESS

- 3.5.1 Item: Weipa Skate Park Proposals

Recommendation: That the Weipa Town Authority Members approved the proposal and funding of \$200,000 for the design and construction of a skate park, once a suitable site has been identified and approved.

Peter Graham has spoken with community members regarding skate parks and can see a trend across the boards with skate parks and drinking he feels that a skate park is very important for the community but queries whether this will be a consideration when looking at location of the park. WTA Staff advise that the sites were picked for a specific reason as both sites being investigated are in a visible location and well lit. At this stage WTA are only looking at approval of the additional funding as all other investigations will continue and be presented closer to construction.

Resolution: That the Weipa Town Authority Members approved the proposal and funding of \$200,000 for the design and construction of a skate park, once a suitable site has been identified and approved.
Moved: Carrie Gay. **Seconded:** Peter Graham. **Carried.**

*Meeting breaks for morning tea at 10am
Meeting commences at 10.20am*

- 3.5.2 Item: Lake Patricia Recreational Facilities (Beautification Project)

WTA General Meeting Minutes – 18 December 2009

Recommendation: That the Weipa Town Authority Members defer the Lake Patricia Recreational Facilities (Beautification) project until the 2010-2011 WTA Operational Plan, and allocate approx. \$180,000 in the 2010-2011 budget for the works.

Carrie Gay feels that this is an important project and should go ahead as planned. WTA staff advise that at the moment WTA do not have the resources to be able to take on this high work load to carry out the required amount of work for this project. Carrie feels that this project should go on as planned as the WTA have WCCCA funding and Rio Tinto have offered trainees to assist in the erection of Shelters and BBQ tables. WTA Staff advise that even if the trainees are going to assist we will still require someone to oversee the project which will take a considerable amount of time and resources. John Graham agrees that there needs to be a well thought out plan to follow otherwise if the project is unorganised problems may arise later on and suggests breaking up the work over into next financial year as long as we have a plan to follow. Shane Bousen points out that there is a lot on at the moment but at the same time we don't want to loose the funding. WTA Staff advise that there are no toilets or water in the area and investigations have not been carried out as to the ongoing maintenance for the area. WTA members would like to spend the 50,000 on park benches and items required and perhaps hold off on construction until a more suitable time. Even mowing the lawns and cleaning up the area would show that we've started the project and would perhaps encourage people to utilise the area.

Resolution: That the Weipa Town Authority Members approve the Lake Patricia Recreational Facilities (Beautification) project to be staged through 2009-2010-2011 WTA Operational Plan, and allocate approx. \$180,000 in the 2010-2011 budget for the works.

Moved: Peter Graham. **Seconded:** Karen Gill. **Carried.**

4.0 ENGINEERING AND WORKS (Committee Chair: Peter Miller)

4.1 CORRESPONDANCE

NIL

4.2 BUSINESS ARISING

NIL

4.3 BUSINESS ITEMS

4.3.1 Item: Report from the Committee Chair

Chair to Report

Peter Miller reports on his usual meetings with WTA staff and his trips around the town he has had discussions with WTA staff in regards to the state of Evans Landing and the number of containers.

4.3.2 Item: Weipa Street Sweeping

4.3.3 Item: Weipa Storm Drain

4.3.4 Item: RTA 2009 Road Reseal & Rehabilitation Project

4.3.5 Item: WTA 2009 Road Maintenance Works

4.3.6 Item: Storm Water Drain Easement - Lot 477 Kerr Point Drive, Evans Landing - Owner Malaruch Aboriginal Corporation

WTA General Meeting Minutes – 18 December 2009

Jackie Madua informs the WTA that Malaruch Aboriginal Corporation has been required by ASIC to change their name to Malaruch Alngith Corporation.

4.4 MEMBERS ITEMS

NIL

4.5 GENERAL BUSINESS

NIL

5. PLANNING AND DEVELOPMENT (Committee Chair: Peter Graham)

5.1. CORRESPONDANCE

NIL

5.2. BUSINESS ARISING

NIL

5.3. BUSINESS ITEMS

5.3.1. Item: Report from the Committee Chair

Chair to Report

5.3.2 Item: Development Application for a Material Change of Use For An Accommodation Building (Caravan Park – 21 Sites and Camping Ground – 20 sites and Associated Facilities);

Lot 477 on MP 37354
Lot 477 Kerr Point Drive
Evans Landing
Application – P09-020

Recommendation: That the application by Malaruch Aboriginal Corporation for a Development Permit for a Material Change of Use of Premises to facilitate the development of an accommodation building (Caravan park – 21 sites and Camping Ground – 20 sites and associated facilities) on the site situated at Lot 477 Kerr Point Drive, Evans Landing and described as Lot 477 on MP 37354 be approved subject to the conditions set out in the attached schedule. Trunk Infrastructure Charges apply to this application - these fees must be prior to the commencement of use.

Resolution: That the application by Malaruch Aboriginal Corporation for a Development Permit for a Material Change of Use of Premises to facilitate the development of an accommodation building (Caravan park – 21 sites and Camping Ground – 20 sites and associated facilities) on the site situated at Lot 477 Kerr Point Drive, Evans Landing and described as Lot 477 on MP 37354 be approved subject to the conditions set out in the attached schedule. Trunk Infrastructure Charges apply to this application - these fees must be paid prior to the commencement of use.

Moved: Carrie Gay. **Seconded:** Karen Gill. **Carried.** Ernest Madua refrains due to conflict of interest

WTA General Meeting Minutes – 18 December 2009

5.3.3 Item: Development Application for a Material Change of Use For An Extension Of Child Care Centre;

Lot 652 on MP 38598 & Lot 323 SP 177720
17-17a Wattle Terrace
Trunding
Application – P09-014

Peter Miller asks John Graham if he is still associated with the Child Care Centre. John Graham informs the WTA Members that Rio Tinto is no longer associated with the day care facility, therefore, he has no conflict of interest.

Recommendation: That the application by Creche and Kindergarten Association, C/- Mark Williams Architects, for a Development Permit for Material Change of Use for Community and Special Use (expansion of child care and kindergarten) on land situated at 17-17a Wattle Terrace, Trunding, on land more particularly the described as Lot 323 on SP177720 and Lot 652 on MP38598, be approved subject to the conditions set out in the attached schedule.

AND

During the next amendment of the Town of Weipa Advisory Development Plan, all of the amalgamated land the subject of this application, comprised of Lot 323 on SP177720 and Lot 652 on MP38598, shall be included in the Community and Special Use preferred dominant land use area.

Resolution: That the application by Creche and Kindergarten Association, C/- Mark Williams Architects, for a Development Permit for Material Change of Use for Community and Special Use (expansion of child care and kindergarten) on land situated at 17-17a Wattle Terrace, Trunding, on land more particularly the described as Lot 323 on SP177720 and Lot 652 on MP38598, be approved subject to the conditions set out in the attached schedule.

AND

During the next amendment of the Town of Weipa Advisory Development Plan, all of the amalgamated land the subject of this application, comprised of Lot 323 on SP177720 and Lot 652 on MP38598, shall be included in the Community and Special Use preferred dominant land use area.

Moved: Karen Gill. **Seconded:** Carrie Gay. **Carried.**

5.4. MEMBERS ITEMS

NIL

5.5. GENERAL BUSINESS

Peter Graham asks about an old conveyer behind the toilets at evans landing this could be a danger to children playing in the area. John Graham to look into.

6. CLOSED ITEMS (Chair: John Graham)

6.1 GENERAL BUSINESS

6.1.1 Item: Debtors Reports

Recommendation: That the meeting move into a closed session to discuss Rates Debtors and Sundry Debtors.

Resolution: That the meeting move into a closed session to discuss Rates Debtors and Sundry Debtors.
Moved: Shane Bousen. **Seconded:** Peter Graham. **Carried.**

Recommendation: That the meeting move back into an open session.

WTA General Meeting Minutes – 18 December 2009

Resolution: That the meeting move back into an open session.

Moved: Shane Bousen. **Seconded:** Peter Miller. **Carried.**

Recommendation: That the WTA Members accept the reports as presented.

Resolution: That the WTA Members accept the reports as presented.

Moved: Peter Graham. **Seconded:** Shane Bousen. **Carried.**

7. MEETING SCHEDULE

3.00pm	Thur	7 January
8.30am	Fri	22 January
3.00pm	Thur	4 February
8.30am	Fri	19 February
3.00pm	Thur	4 March
8.30am	Fri	19 March
3.00pm	Thur	1 April
8.30am	Fri	16 April
3.00pm	Thur	6 May
8.30am	Fri	21 May
3.00pm	Thur	3 June
8.30am	Fri	18 June

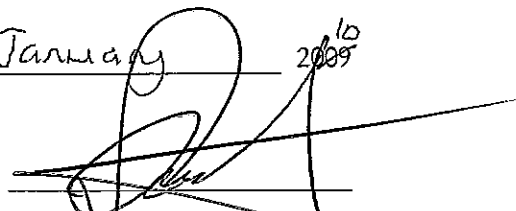
3.00pm	Thur	1 July
8.30am	Fri	16 July
3.00pm	Thur	5 August
8.30am	Fri	20 August
3.00pm	Thur	2 September
8.30am	Fri	17 September
3.00pm	Thur	7 October
8.30am	Fri	22 October
3.00pm	Thur	4 November
8.30am	Fri	19 November
3.00pm	Thur	2 December
8.30am	Fri	17 December

8. CLOSURE OF MEETING

Meeting Closed at 11:47am

Confirmed this 22 day of January 2009¹⁰


Chairperson


CEO