

## Meeting 24 April 2009

Meeting held at 10.00am in the Council Chambers  
Hibberd Drive  
Weipa

## WTA Special Meeting – 24 April 2009

### OPENING OF MEETING

Meeting commenced at 10.00am

### ATTENDANCE

Carrie Gay (Chairperson)  
Peter Miller (Deputy Chair)  
Peter Graham (WTA Member)  
Shane Bousen (Elected Member)  
John Graham (RTA Representative)  
Ian Pressley (WTA Chief Executive Officer)  
Joan Stratton (WTA Director of Planning and Infrastructure)  
Joanne Jacobson (WTA Director of Corporate and Finance, Minutes)

### APOLOGIES

Ben Milligan (RTA Representative)

### ABSENT

No Traditional Owner Representative (waiting on new appointment)

## 1. GENERAL BUSINESS (WTA Chair: Carrie Gay)

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### 1.1. BUSINESS ITEMS

#### 1.1.1. Item: Weipa Cemetery (C Gay)

The CEO reported that a lot of research has been done in the last twenty four hours (as per the attachments handed out at the meeting). The research indicates that the cemetery can commence operations. The Trustee (RTA) has indicated that the decision rests with the WTA Members.

**Recommendation:** That the WTA Members approve the commencement of burials at the Weipa Cemetery as per the following:

- **Administrative procedures:** To be put in place by WTA staff (eg register, system for managing applications).
- **Fees and Charges:** to be \$1,500.
- **Other:** The WTA responsibility would be limited to digging and backfilling the hole. The family would be responsible for all funeral procedures on the day. The family will be responsible for the cost of the tombstone / plaque (as per WTA specifications). It is noted that there will be no ongoing maintenance of the grave / cemetery site by the WTA.
- **Grave Specifications / Water levels:** The area has been approved by DNRW as a cemetery reserve so the assumption is made that water table levels were considered at that time.
- **Community Consultation:** The WTA Members noted that the community is aware that the area has been designated as a cemetery reserve. The Traditional Owners were consulted when the land was rezoned. There will be a notice placed in the paper indicating that the cemetery is now operational.

**Moved: C Gay Seconded: S Bousen Carried**

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There was some discussion about future improvements to the site including water for maintenance of the lawns and gardens and for servicing future ablutions blocks, and the provision of shade. It was noted that there may be further items for discussion in the future.

### Actions:

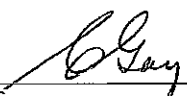
- The WTA CEO will respond in writing to the Trustee.
- The WTA Chair will communicate with the family both verbally and in writing (outlining costs and the family's responsibility for the funeral service and for maintaining the plot).
- The WTA Director Planning & Infrastructure to arrange signage for the cemetery
- The WTA Director Corporate & Finance to arrange the placement of a public notice in the local paper

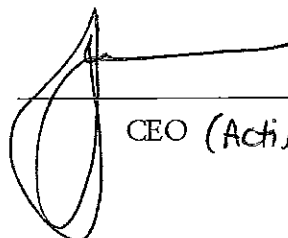
## 2. CLOSURE OF MEETING

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The meeting closed at 11am.

Confirmed this 15<sup>th</sup> day of May 2009

  
\_\_\_\_\_  
Chairperson

  
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CEO (Acting)