



Weipa Town Authority

Minutes 19 December 2008

Meeting held in the Council Chambers
Hibberd Drive
Weipa

WTA General Meeting – 19 December 2008

OPENING OF MEETING

Meeting commenced at 8.40am

ATTENDANCE

Carrie Gay (Chairperson)

Peter Miller (Deputy Chair)

Shane Bousen (Elected Member) Arrived at 9.30am

Peter Graham (Elected Member)

Ben Milligan (RTA Representative)

John Graham (RTA Representative) Arrived 8.45am

Ian Pressley (WTA Chief Executive Officer)

Joanne Jacobson (WTA Director of Corporate and Finance, Minutes)

APOLOGIES

Joan Stratton (WTA Director of Planning and Infrastructure)

ABSENT

Debra Jia (Traditional Owner Representative)

GUESTS (by Invitation)

Mike Fordham (Executive Manager Torres Strait Regional Authority)

CONFIRMATION OF PREVIOUS MINUTES

Recommendation: That the WTA adopt the minutes of: the General Meeting held 9 December 2008 as a true and accurate record.

Resolution: That the WTA adopt the minutes of: the General Meeting held 9 December 2008 as a true and accurate record.

Moved: P Miller Seconded: C Gay Carried

1. CHAIRMAN'S BUSINESS

1.1. BUSINESS ARISING

1.1.1. Item: Traditional Owner Representative

The Chair reported that she has been unable to speak with Malaruch re the WTA representative. The concern is the inability of the current nominee to attend the meetings.

➤ **ACTION:** Chair to follow-up with Malaruch

1.2. BUSINESS ITEMS

NIL

1.3. MEMBERS ITEMS

NIL

1.4. MEMBERS ITEMS

NIL

1.5. GENERAL BUSINESS

1.5.1. Item: Community Petition (C Gay)

Jason O'Brien will be invited to the February meeting to discuss the possibility of a community petition.

➤ **ACTION:** Chair to extend the invitation to Jason O'Brien.

1.5.2. Item: Visit from Jim Singer (J Graham)

John Graham reported that Jim Singer is keen to assist the WTA, however he cannot make the meeting in January. His role in Brisbane is Government Relations. It was suggested that perhaps he could attend the February meeting.

➤ **ACTION:** John Graham to speak further with Jim Singer.

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1.5.3. Item: Golf Links Estate (P Graham)

There was further discussion concerning the multiple dwellings at the Golf Links Estate. It was noted that this was not a change; the density plan was sighted by WTA in March; the November resolution was the formal town planning process.

2. ADMINISTRATION AND FINANCE

2.1. BUSINESS ARISING

2.1.1. Item: Government Deposit Guarantee Scheme

The Director Corporate & Finance reported that approval has been received from RTA for the WTA to open bank accounts for the investment of up to \$1 million in various bank (to take advantage of the Government Guarantee).

2.2. BUSINESS ITEMS

2.2.1. Item: WTA / RTA Protocols

Recommendation: That the WTA Members approve the following revised timetable:

Protocol 5.1 Corporate Governance Improvement Program

(b) - (d) Corporate Plan	June 2009
(e) Operational Plan	Complete
(f) Budget	Complete
(g) RTA Contributions	Complete
(h) Audit	Complete
(i) Annual Report	Complete

Protocol 6.1 WH&S Improvement Plan

(a) Gap analysis	June 2009
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Protocol 9.1 Town Planning Improvement Program

(a) Urban Control Plan	Complete
(b) - (c) Gap Analysis	Complete
(d) - (e) Policies	Complete & ongoing
(f) N/C Developments	June 2009
(g) - (h) Infrastructure Impact	Complete

Protocol 9.2 Developer Charges

(a) - (b) Policy Development	June 2009
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Resolution: That the WTA Members approve the following revised timetable:

Protocol 5.1 Corporate Governance Improvement Program

(b) - (d) Corporate Plan	June 2009
(e) Operational Plan	Complete
(f) Budget	Complete
(g) RTA Contributions	Complete
(h) Audit	Complete
(i) Annual Report	Complete

Protocol 6.1 WH&S Improvement Plan

(a) Gap analysis	June 2009
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Protocol 9.1 Town Planning Improvement Program

(a) Urban Control Plan	Complete
(b) - (c) Gap Analysis	Complete

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(d) – (e) Policies	Complete & ongoing
(f) N/C Developments	June 2009
(g) – (h) Infrastructure Impact	Complete
<u>Protocol 9.2 Developer Charges</u>	
(a) – (b) Policy Development	June 2009
Moved: C Gay Seconded: P Miller Carried	

2.2.2. Item: Annual Report

Recommendation: That the WTA Members receive the report as presented.

The WTA Members reviewed the report and made various suggestions for changes. Address from the Chair to be added. Final report to be published in early 2009.

Resolution: That the WTA Members receive the report as presented.

Moved: P Graham Seconded: B Milligan Carried

- **ACTION:** Chair to provide report to DC&F; DC&F to make discussed changes and publish the report.

Mike Fordham and Kim MacDonald joined the meeting at this stage (9.30am):

Closing the Gap: Mike reported on the Western Cape Regional Partnership Agreement (jobs, transport, housing education, disengaged kids etc); Welfare reform trial; getting kids into quality schooling; high numbers not attending school; boarding hostels a solution to this.

Boarding Hostel: Weipa is a key location; 120 beds proposed; site near football oval; preliminary scope completed (handed out); budget allocated; the school is supportive; discussions held with RTA and WTA; business plan and governance model being developed; students to be drawn from anywhere around the Cape; it will also be available to non-indigenous students; accommodation will be provided for visiting parents; it may be built in stages; there is no firm timeline at this stage; the Boarding Hostel will follow the normal town planning processes. The Town CEO attends the steering committee meetings.

Relocation of Kiosk / Gymnasium on Sporting ground / Amenities: WTA Members considered that this could be a win/win situation; it may be possible to combine all three facilities.

- **ACTION:** CEO to report any updates to the WTA Meeting

Stage 2 of Sporting Complex: Weipa is the hub of the Cape, infrastructure generally follows this concept

Proposal re use of old Hospital: Expressions of interest have been called for a proposed residential rehabilitation facility to be established at the old hospital facility; there are various levels of care available in the indigenous communities for drug and alcohol rehabilitation; there are also preventative programs (run in the wet season) which have had good results; hospital care is also being trialled (aims to reconnect the person with their family); it may be better to use a quieter location out of town

Paul Stevenson joined the meeting at 9.50am

Government has commenced Alcohol Management Plan V2; State Government is interested in reducing harm in the community; looking to establish a residential rehabilitation program (13 weeks) in the Cape; discussion included the use of the old hospital but this will not occur; it will not be a 'Brisbane based' model; it will be family centred

Looking for the WTA support of the concept: that this needs to happen (Cape York has a significant alcohol misuse issue both in Weipa and in the indigenous communities); engagement in the planning process; ideas of where the facility will be placed (it was noted that if it was to be out of town then it would be on RTA or Cook Shire property); concern was expressed re the potential for a criminal having the choice to attend the facility rather than going to jail; questions were asked re the criteria for the facility (tenure, access to water / power facilities, being on neutral ground, space requirement 10ha?); it was noted that the concept needed to be 'win/win' for the Weipa community (it would create employment); the WTA Members expressed support for the concept, appreciation for being consulted, and asked to be kept informed of developments.

Old hospital site: The future use of the facility is still under consideration; the CEO has written to Jason O'Brien; the letter has been acknowledged and will be followed up; the site will be fully in use until mid-February and possibly have staff on site until mid-year; security at the old site will be considered after this date

The guests left at 10.15am and the meeting adjourned to join Santa in the Library for carol singing.

The meeting recommenced at 10.45am

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2.2.3. Item: Debtors Reports

Recommendation: That the meeting move into a closed session to discuss Rates and Sundry Debtors.

Resolution: That the meeting move into a closed session to discuss Rates and Sundry Debtors.

Moved: B Milligan Seconded J Graham Carried

Recommendation: That the meeting move back into an open session.

Resolution: That the meeting move back into an open session.

Carried: C Gay Seconded: P Graham Carried

Recommendation: That the WTA Members accept the reports as presented.

Resolution: That the WTA Members accept the reports as presented.

Carried: B Milligan Seconded: J Graham Carried

It was noted that in future closed sessions would be held at the end of the meeting.

2.2.4. Item: Financial Reports - 30 November 2008

Recommendation: That the WTA Members receive the reports as presented.

The WTA Members reviewed the report and asked questions about various items.

Resolution: That the WTA Members receive the reports as presented.

Moved: C Gay Seconded: P Miller Carried

- **ACTION:** Director Corporate & Finance to try and identify what happened to the 'Weipa Youth Gone Good' funds.

2.3. MEMBERS ITEMS

NIL

2.4. GENERAL BUSINESS

NIL

3. COMMUNITY AND SOCIAL

3.1. BUSINESS ARISING

3.1.1. Item: Australia Day Celebrations

Guest speaker to be Cicely Baira. MC to be Peter Graham. Ian Pressley to do a 'reaffirmation ceremony'.

- **ACTION:** Advertisement to be placed in the paper reminding people to nominate.

3.1.2. Item: Discussion in relation to negotiations with the Lions Club.

The CEO has written a letter as requested. He has attempted to meet with Bill but has been unable to make contact. The letter has been sent.

- **ACTION:** Peter Graham to speak to Bill.

3.2. BUSINESS ITEMS

3.2.1. Item: Community Funding Applications

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Peter Graham declared a conflict of interest and left the room.

VMR: Funding for new building. Application for \$5,000 (Note: Policy limit of \$2,000 per group per year)

Recommendation: That the WTA Members approve the request for funding for assistance with the costs of a new building for the vessel and office at Evans Landing (Application for Community Groups Funding, December 2008).

The Members noted that they were impressed with the funds raised to date by the VMR.

Resolution: That the WTA Members approve a grant of \$5,000 to assist with the costs of a new VMR building for the vessel and office at Evans Landing (Application for Community Groups Funding, December 2008).

Moved: B Milligan Seconded: P Graham Carried

Peter Graham returned to the room.

Weipa Social Aerobics: For the purchase of 4 industrial fans for the Assembly Hall. Application for \$1,000-\$1,500 (\$756 for fans + installation costs)

Recommendation: That the WTA Members approve the request for funding for the purchase and installation of four industrial fans in the Assembly Hall by Weipa Social Aerobics (Application for Community Groups Funding, December 2008).

The Members supported the concept. They recommended that the fans remain portable and be available to the general community.

Resolution: That the WTA purchase 4 pedestal mount industrial fans for the use of the general community at the Assembly Hall.

Moved: C Gay Seconded: J Graham Carried

3.3. MEMBERS ITEMS

NIL

3.4. GENERAL BUSINESS

3.4.1. Item: RAVE Event

The WTA Chair tabled a request for the WTA to support a RAVE event for the youth of Weipa. The WTA Members requested a detailed proposal be submitted to the next meeting.

➤ **ACTION:** WTA Chair to ask for a detailed proposal

3.4.2. Item: Food and Fuel Prices

The C&S Chair expressed concern about the price of food and fuel in Weipa. Prices are increasing and perhaps should be decreasing.

➤ **ACTION:** S Bousen to supply details to B Milligan who will follow through on fuel prices (as the RTA representative) AND the CEO to draft a letter about fuel prices and a letter about food prices.

4. ENGINEERING AND WORKS

4.1. BUSINESS ARISING

4.2.1 Item: WTA Output Team Report

Recommendation: That the report be received as presented.

It was noted that there was an improvement in complaints closeout.

Resolution: That the report be received as presented.

Moved: C Gay Seconded: P Graham Carried

4.2. BUSINESS ITEMS

NIL

4.3. MEMBERS ITEMS

NIL

4.4. GENERAL BUSINESS

4.4.1. Bores

Concern was expressed re control of private bores in Weipa.

➤ **ACTION:** The CEO to bring a report to the next meeting.

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4.4.2. Pedestrian Crossing

There has been a request from the hospital for a pedestrian crossing for the new hospital site. Traffic movement was discussed in the urban report. There was general agreement with moving forward on this issue.

- **ACTION:** The CEO to bring a preliminary report to the next meeting.

5. PLANNING AND DEVELOPMENT

5.1. BUSINESS ARISING

NIL

5.2. BUSINESS ITEMS

5.2.1. Item: WTA Staffing

The CEO reported that the role of Town Assets Supervisor is currently on hold. The situation is being managed by having a specialist visit the office each week to meet with people and do inspections.

5.3. MEMBERS ITEMS

5.3.1. Removal of Temporary Camp (C Gay)

WTA Members requested feedback on the progress of this removal.

- **ACTION:** CEO to report on progress at the next meeting.

5.3.2. Time taken for approval process (S Bousen)

S Bousen tabled concerns from two community members about lack of progress on applications. The CEO was unaware of these issues.

- **ACTION:** S Bousen to give details to the CEO for follow-up.

5.4. GENERAL BUSINESS

NIL

6. MEETING SCHEDULE

3.00pm	Thur	8 January 2009	Council Chambers – Summit Workshop
3.00pm	Thur	5 February	Council Chambers
8.30am	Fri	20 February	Council Chambers
3.00pm	Thur	5 March	Council Chambers
8.30am	Fri	20 March	Council Chambers
3.00pm	Thur	2 April	Council Chambers
8.30am	Fri	17 April	Council Chambers
3.00pm	Thur	7 May	Council Chambers
8.30am	Fri	15 May	Council Chambers
3.00pm	Thur	4 June	Council Chambers
8.30am	Fri	19 June	Council Chambers

7. CLOSURE OF MEETING

The meeting closed at 11.45am


CHAIR

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CEO